



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Shawn Cox, Finance Director/City Treasurer

Council Meeting Date: Tuesday, October 5, 2021

Agenda Item Wording: Approval of a Professional Services Agreement between the City of Dripping Springs and Donald L. Allman, CPA, P.C. for Audit Services.

Agenda Item Requestor: Shawn Cox, Finance Director/City Treasurer

Summary/Background:

The City is required to have an annual audit of its financial statements conducted annually. The audit services include a management discussion and analysis, comparison of the budget to actual revenues and expenses, and pension and other post-employment benefit reporting.

Donald L. Allman, CPA, P.C. has provided auditing services for the City of Dripping Springs, since 2009; most recently being reselected through a Request for Qualifications in 2019.

The audit shall commence on November 15th. The draft report is due January 15th, and the final report is due February 15th.

The cost of the services is \$28,000 and is included in the approved FY 2022 Budget.

Commission

Recommendations:

Recommended Council Actions: The Finance Director/City Treasurer recommends approval of the Professional Services Agreement.

Attachments: 2021 -- Donald L. Allman CPA_PSA Auditing Services

Next Steps/Schedule: If approved, execute agreement; notify Donald Allman.