



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Michelle Fischer, City Administrator

Council Meeting Date: March 17, 2026

Agenda Item Wording: **A Resolution of the City of Dripping Springs, Texas Approving the Design and Location of Two Gateway Monuments Along US 290 and One Gateway Monument Along RM 12 Within the Texas Department of Transportation (TxDOT) Rights-Of-Way; Authorizing the City Administrator to Negotiate and Execute the Related TxDOT Gateway Monument Agreement for the Construction and Maintenance of the Gateway Monuments and Other Related Documents; And Declaring an Effective Date.**

Agenda Item Requestor: Michelle Fischer, City Administrator

Summary/Background: The City of Dripping Springs is implementing a comprehensive wayfinding signage program to improve navigation, strengthen community identity, and enhance the visitor experience. As part of the overall Wayfinding Signage, gateway monument signs are proposed at key entrances into the city.

Because the proposed gateway monuments will be located within TxDOT right-of-way, TxDOT requires the City to enter into a Gateway Monument Agreement prior to commencement of construction. This agreement establishes the City's responsibility for the design, construction, and ongoing maintenance of the monument structures and associated safety elements.

The Gateway Monument design plans have been submitted to the TxDOT District Engineer. The resolution needs to be submitted to him before official approval is granted.

The attached Resolution authorizes the City Administrator to negotiate and execute the required agreement with TxDOT once monument design plans and locations are finalized and approved.

Background

Gateway monuments serve as visual entry markers that welcome residents and visitors to Dripping Springs. The monuments are being developed as part of the City's broader wayfinding signage program.

In the fall, City Council approved the bidding process for the Wayfinding signage. Staff wanted to include the Gateway Monument Signage within the same bid package in order to provide City Council with a comprehensive view of the project scope and associated costs. Staff now has TxDOT's approval of the initial design for the monument signs and this is the final step needed before the bidding process begins.

TxDOT requires local governments to enter into a formal agreement when monuments or similar features are constructed within or adjacent to state highway right-of-way. The agreement outlines responsibilities related to:

- Submission and approval of monument design plans;
- Construction according to TxDOT-approved specifications;
- Installation of appropriate traffic control and safety measures;
- Ongoing inspection and maintenance of the structures; and
- Removal and restoration of the site if the agreement is terminated.

Approval of this resolution allows the City to move forward with the agreement process and continue implementation of the Gateway Monument portion of the Wayfinding Project.

The Wayfinding and Gateway Monument Signage Project is anticipated to be funded through Local Hotel Occupancy Tax (HOT) funds.

Approval of this resolution does not authorize project expenditures. It allows the City to meet TxDOT requirements so that the project may proceed to the bidding phase. Any construction contract resulting from the bidding process will be presented to City Council for approval prior to the expenditure of funds.

The project is anticipated to be implemented in phases over multiple years, allowing the City to prioritize key locations and distribute costs over time. The bid package will have a base bid for the most important wayfinding signs, an alternate bid for additional wayfinding signs, and an alternate for the monument signs.

The location for a Gateway Monument on RM 12 south near the intersection of FM 150 is on hold and will be considered when construction plans for the intersection are completed.

**Commission
Recommendations:**

N/A

**Recommended
Council Actions:**

Staff recommends approval of the Resolution authorizing the City Administrator to negotiate and execute a Gateway Monument Agreement

with TxDOT for the installation and maintenance of gateway monument signage.

Attachments:

Resolution Gateway Monuments

24.1145 Dripping Springs City Signage TxDOT Gateway Review Package
2026.03.02

Interlocal Gateway Monument Guide

Next Steps/Schedule:

Once approved, City will work with Studio 16:19 on the bidding process.