



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Michelle Fischer, City Administrator

Council Meeting Date: June 18, 2023

Agenda Item Wording: **Discussion and consideration of possible action on City Council direction to staff regarding Architexas's Task Order #3 Permitting, Bidding, and Construction Administration, and funding for the Stephenson Building Rehabilitation and Improvement Project.** *Sponsor: Mayor Pro Tem Taline Manassian.*

Agenda Item Requestor: Michelle Fischer, City Administrator

Summary/Background: The FY 2024 Budget line item for the Stephenson Building Project does not include funds for Task Order #3 Permitting, Bidding, and Construction Administration. Task Order #3 costs \$77,500. The City Council may approve Task Order #3 and authorize staff to issue a Notice to Proceed contingent on the appropriation of funding for it and the construction estimated to be \$3,930,067. Alternatively, City Council may postpone action on this item so that funding sources for Task Order #3 and the construction of the Stephenson Building rehabilitation and improvements can be considered along with other large projects proposed for FY 2025. Once funding is appropriated, City Council may consider action on this item.

Goal L5: Develop a Facilities Plan for City-owned properties: Renovate Stephenson Building when funding is available and make improvements to adjoining land.

Commission Recommendations: The Historic Preservation Commission and TIRZ Board continue to be supportive of the project but did not make recommendations on this specific agenda item.

Recommended Council Actions: Postpone action on this item in order to review funding sources and appropriate funds for the project in the current or FY 2025 Budget.

Attachments: Architexas Professional Services Agreement.

Next Steps/Schedule: Approve the appropriation of funds for the project in the FY 2024 or FY 2025 Budget; approve Task Order #3 and authorize staff to issue a Notice to Proceed.