



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

---

**Submitted By:** Johnna Krantz, Community Events Coordinator

---

**Council Meeting Date:** March 25, 2025

**Agenda Item Wording:** **Approval of a Founders Day Participation Agreement with St. Martin de Porres Catholic Church for Arts & Crafts Booths at the 2025 festival.** *Sponsor: Council Member Parks*

**Agenda Item Requestor:** Johnna Krantz, Community Events Coordinator

---

**Summary/Background:** St. Martin de Porres Catholic Church is to provide arts & crafts vendor booths during the 2025 Founders Day Festival. Vendor booths will be located in the Right-Of-Way on Mercer St. west of San Marcos and east of Bluff, on Bluff Street between Mercer and Wallace St., on Wallace Street west of College St, and a portion of Old Fitzhugh Road south of the Stephenson field.

The City is offering an online booth registration option for vendors. St. Martin will pay 25% to the City plus 100% electrical fees of vendor booth fees collected by Church via mail-in applications. The City will pay to the Church 75% of booth fees and retain 100% of electrical fees collected via the City's online registration software.

**Staff Recommendations:** Approve the Participation Agreement with St. Martin de Porres Catholic Church for the 2025 Founders Day Festival.

The agreement has been approved and signed by the Church.

**Attachments:** Founders Day Participation Agreement – SMDP 2025.pdf

**Next Steps/Schedule:** Execute the 2025 Founders Day Participation Agreements with St. Martin de Porres.