



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Chase Winburn, Human Resources Director

Council Meeting Date: 3/25/2025

Agenda Item Wording: **Approval of the revised Job Description for the Emergency Management Coordinator and changing the Job Title to Director of Emergency Preparedness and Homeland Security.** *Sponsor: Mayor Bill Foulds, Jr.*

Agenda Item Requestor: Chase Winburn

Summary/Background: The City of Drippings Springs Emergency Management Coordinator's roles and responsibilities have increased in recent years to include more security and interagency collaboration. To better reflect the new duties the job description and title for the position have been revised.

Commission Recommendations:

Recommended Council Actions: Recommend Approval

Attachments: Job Description with redlined changes.

Next Steps/Schedule: Send to City Secretary for execution