



Founders Day Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, September 30, 2024, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Interim Chair Shindler called the meeting to order at 6:36 p.m.

Commission Members present were:

Jeff Shindler, Interim Chair
Susan Warwick, Secretary
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Clinton Holtzendorf
Scott Phillips
Kimberley Rutherford
Eric Strang
Michael Ward

Staff, Consultants, & Appointed/Elected Officials present were:

Parks & Community Services Director Andy Binz
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
City Attorney Laura Mueller
DSRP Manager Emily Nelson
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video

presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public spoke.

MINUTES

- 1. Discuss and consider approval of the May 13, 2024, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Holtzendorf to approve the May 13, 2024, Founders Day Commission regular meeting minutes. Commissioner Handley seconded the motion which carried unanimously 10 to 0.

BUSINESS AGENDA

- 2. Introduction and Welcome to Commissioners Justin Cornett, Scott Phillips, Kimberly Rutherford, Eric Strang, and Michael Ward.**

- 3. Overview of the Festival: History & Purpose; Commission Members; Organization & Meetings; Functions & Duties; Budget; and Committees.**

- 4. Update on Commissioner Legal Requirements to Serve.**

- 5. Discuss and consider a recommendation to City Council for a Chair of the Commission.**

A motion was made by Commissioner Holtzendorf to recommend to City Council the appointment of Commissioner Jeff Shindler to the position of Chair of the Commission. Commissioner Cornett seconded the motion which passed unanimously 10 to 0.

- 6. Discuss and consider approval of the appointment of a Vice Chair of the Commission.**

A motion was made by Commissioner Garza to appoint Commissioner Clint Holtzendorf to the position of Vice Chair of the Commission. Commissioner Cornett seconded the motion which passed unanimously 10 to 0.

- 7. Discussion and assignment of Commissioners to each of the Founders Day committees.**

Assignments are listed under each committee name in the Committee Reports.

- 8. Discuss and consider approval of the 2025 Sponsorship Package.**

The sponsorship committee will look carefully at the Sponsorship Package and report back to the Commission at the next meeting.

9. **Discuss and consider a recommendation to City Council for the appointment of representatives from St. Martin de Porres Catholic Church, the Dripping Springs Cook Off Club, and one At-Large member vacancy.**

A motion was made by Commissioner Holtzendorf to approve of the recommendation to City Council the appointment of Jerome Borges as a representative from St. Martin De Porres Catholic Church. Commissioner Strang seconded the motion which passed unanimously 10 to 0.

A motion was made by Commissioner Cornett to approve of the recommendation to City Council the appointment of Thomas Toms as a representative from the Drippings Springs Cook Off Club. Commissioner Phillips seconded the motion which passed unanimously 10 to 0.

10. **Discuss and consider possible dates for reschedule of the November 2024 Founders Day Commission meeting**

A motion was made by Commissioner Garza to schedule the November 2024 Founders Day Commission Meeting on Tuesday, November 12, 2024. Commissioner Holtzendorf seconded the motion which carried unanimously 10 to 0.

11. **Discuss and consider alternative meeting location.**

A motion was made by Commissioner Holtzendorf to hold the Commission meetings at the Dripping Springs Ranch Park in the main event room. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

12. **Arts & Crafts Committee**
Commissioners Handley, Strang, and (St. Martin de Porres Representative)
Staff: Community Events Coordinator Johnna Krantz
13. **Carnival & Food Committee**
Commissioners Goss, Warwick, and Phillips
14. **Entertainment Committee**
Commissioner Cornett and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz
15. **Parade Committee**
Commissioners Rutherford and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz

- 16. Publicity Committee**
Commissioner Ward
Staff: Content Marketing Specialist Stephanie Hartnett
- 17. Sanitation Committee**
Commissioners Phillips and Shindler
Staff: Parks Maintenance Manager Patrick Baglietto
- 18. Safety & Security Committee**
Commissioners Handley and Strang
Staff: Emergency Management Coordinator Roman Baligad
- 19. Site Plan Committee**
Commissioner Shindler
Staff: City Maintenance Director Riley Sublett for electrical set up and road closures
- 20. Sponsorship Committee**
Commissioners Ward, Garza, and Cornett
Staff: City Attorney Laura Mueller or Deputy Attorney Aniz Alani & Community Events Coordinator Johnna Krantz
- 21. Traffic & Parking Committee**
Commissioners Shindler and Garza
Staff: Emergency Management Coordinator Roman Baligad, City Maintenance Director Riley Sublett & Community Events Coordinator Johnna Krantz
- 22. Volunteer Committee**
Commissioner Rutherford
Staff: Community Events Coordinator Johnna Krantz
- 23. Budget Committee**
Commissioner Garza
Staff: Finance Director Shawn Cox

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

No closed session.

UPCOMING MEETINGS

Founders Day Commission Meetings

October 28, 2024, at 6:30 p.m.
November 12, 2024, at 6:30 p.m.
December 9, 2024, at 6:30 p.m.

City Council Meetings

September 17, 2024, at 6:00 p.m.
October 1, 2024, at 6:00 p.m.
October 15, 2024, at 6:00 p.m.
November 5, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Holtzendorf to adjourn the meeting. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:02 pm.

<i>Susan Warwick</i>

<i>Susan Warwick, Founders Day Commission Secretary</i>
