



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Commission Meeting Date: October 28, 2024

Agenda Item Wording: **Discuss and consider approval of the 2025 Founders Day Commission meeting calendar.**

Agenda Item Requestor: Johnna Krantz, Community Events Coordinator

Summary/Background: Each year the City Secretary prepares the next year's meeting calendar for approval by the Founders Day Commission. Meeting dates are scheduled using the frequency stated in the Commission's Ordinance; 2nd Monday of each month October – December, and the 2nd and 4th Monday of each month January – May. The Chair may call for an additional special meeting if needed.

Attached for review is the proposed 2025 meeting calendar with consideration for approved City Holidays. The meeting conflicts are listed below with staff recommendations; however, the Commission may schedule these to any preferred date. Meetings can also be rescheduled throughout the year as the Commission sees fit.

- 4th Monday, April 28th, immediately after Founders Day Festival
 - Reschedule to Saturday, April 19th, Commission work-day
- 4th Monday, May 26th, Memorial Day
 - If budget is completed for 2026, you can cancel this meeting; or
 - Reschedule to 2nd Monday, June 9th
- 2nd Monday, October 13th, Indigenous Peoples' Day
 - Reschedule to 4th Monday, October 27th

Committee Recommendations: Staff recommends approval of the calendar as presented, with a motion addressing the May and October meetings. Should there be any changes to the recommended meeting dates, please provide for those changes in a separate motion.

Attachments: 1. FDC 2025 Proposed Calendar

Next Steps/Schedule:

1. Update calendar if any changes
2. Add meetings to calendars:
 - a. City Council and Administrative Staff
 - b. Staff calendar invite
 - c. City website main calendar
 - d. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to City Council and Staff