



DRIPPING SPRINGS  
Texas

# TIRZ NO. 1 & NO. 2 BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, October 17, 2022 at 4:00 PM

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## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Edwards called the meeting to order at 4:00 p.m.

**Board Members present were:**

Dave Edwards, Chair  
Taline Manassian, Vice Chair  
Missy Atwood  
Susan Kimball  
Walt Smith  
Craig Starcher

**Board Members absent were:**

James Alexander  
Bob Richardson (Advisory Member)

**Staff, Consultants & Appointed/Elected Officials present were:**

City Administrator Michelle Fischer  
City Attorney Laura Mueller  
City Treasurer Shawn Cox  
City Secretary Andrea Cunningham  
TIRZ Project Manager Keenan Smith  
TIRZ Administrator Jon Snyder  
Mim James

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

## MINUTES

1. **Discuss and consider approval of the September 12, 2022, TIRZ No. 1 & No. 2 Board regular meeting minutes.**

A motion was made by Board Member Smith to approve the September 12, 2022, TIRZ No. 1 & No. 2 Board regular meeting minutes. Board Member Kimball seconded the motion which carried unanimously 6 to 0.

## BUSINESS

2. **Presentation and possible action regarding the TIRZ Administrator Q3 Report. *TIRZ Administrator, Jon Snyder, P3 Works***

Jon Snyder, Mim James and Shawn Cox presented the report which is on file.

A motion was made by Vice Chair Manassian to accept the TIRZ Administrator Q3 Report with the condition that staff will submit a budget amendment reflecting full reimbursement for the Dripping Springs Library District and Dripping Springs Independent School District, and partial reimbursement of \$194,000.00, for the City of Dripping Springs. Board Member Kimball seconded the motion which carried unanimously 6 to 0.

3. **Discuss and consider possible action regarding potential projects, expansion areas and revenue projections related to the TIRZ Priority Projects Review Subcommittee Report.**

Laura Mueller presented the staff report which is on file.

A motion was made by Board Member Smith to recommend City Council approval of the TIRZ Priority Projects and Maps as presented with the addition to TIRZ No. 1 of all parcels owned by the Library District dependent upon the District's submittal of a completed petition of inclusion by the Library District Board of Directors and approved by the City. Board Member Starcher seconded the motion which carried unanimously 6 to 0.

4. **Discuss and consider recommendation regarding an Amendment to the Professional Services Agreement with HDR Engineering and Task Order No. 2 related to the Old Fitzhugh Road Project.**

Keenan Smith presented the staff report which is on file. Staff recommends approval of the task order.

A motion was made by Vice Chair Manassian to recommend City Council approval of an Amendment to the Professional Services Agreement with HDR Engineering and Task Order No. 2 related to the Old Fitzhugh Road Project. Board Member Kimball seconded the motion which carried unanimously 6 to 0.

## **EXECUTIVE SESSION**

*The TIRZ No. 1 & No. 2 Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The TIRZ No. 1 & No. 2 Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Board did not meet in Executive Session.

## **UPCOMING MEETINGS**

### **TIRZ No. 1 & No. 2 Board Meetings**

November 14, 2022, at 4:00 p.m.

December 12, 2022, at 4:00 p.m.

### **City Council Meetings**

November 15, 2022, at 6:00 p.m.

December 6, 2022, at 6:00 p.m.

December 20, 2022, at 6:00 p.m.

## **ADJOURN**

A motion was made by Vice Chair Manassian to adjourn the meeting. Board Member Kimball seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 5:24 p.m.