Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Monday, August 24, 2026, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of 9 Committee members present (8 required), Chair Shindler called the meeting to order at 6:37 pm.

Committee Members present
Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
David Inman
Justin Cornett
Sharon Goss
Scott Phillips
Kimberley Rutherford
Eric Strang

Committee Members absent
Scott Berry
Sirenna Cumberland
Lisa Garza
Mark Handley
Jordan Searle
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials present
Community Events Coordinator Johnna Krantz
Parks and Community Services Assistant Director Emily Nelson
Content Marketing Specialist Stephanie Hartnett
City Attorney Aniz Alani
Council Member Sherrie Parks

MINUTES

1. **Minutes Report July 13, 2026 Regular Meeting**
   Susan Warwick, Secretary

   Report is for update purposes only and no action shall be taken.

DEPARTMENT REPORTS

2. **Review of property use agreement details in place for the Founders Day Festival.**
Presented by City Attorney Aniz Alani

Use agreements were reviewed. Agreement with Rambo Lodge is good through 2030. New agreement needed with Wells Fargo. All agreements should include Founders Day, Christmas on Mercer, and Songwriters events when appropriate. Committee Member Cornett requested that the user agreement with Roxies include also the Thursday before the event. Committee Member Handley is meeting with the Veranda owner about expanding into their parking lot (which would require a user agreement). The user agreement with the Springs Provision Plaza Condominium Association is good indefinitely. It could possibly require a payment of up to $1500 (a cost which would be shared with Christmas on Mercer and Songwriters Festival). City Attorney Alani recommended that FDC members go through the agreement with SPPCA before the event in order to avoid any misunderstandings.

3. **Consideration and possible action regarding a form Event Services Agreement and proposed standalone request-for-proposals templates for recurring City-sponsored event goods and services.**
Presented by City Attorney Aniz Alani

City Attorney Alani presented the form for Event Services Agreement and the templates for obtaining bids. The procedures, timing, etc. for requesting bids were discussed. No action was taken.

4. **Presentation on purchasing process for equipment and services to support the festival, sorted by price of goods.**
Community Events Coordinator
Assistant Director of Parks & Community Services

Events Coordinator Krantz presented the purchasing process. Chair Shindler requested that the Founders Day Committee Purchasing Flowchart be emailed to all FDC members.

5. **Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

We still have no update on plans for Roxies. The Conex box for FDC storage is here. Cost of $3250 was less than we had budgeted. Discussion continued about the process for requesting bids.

BUSINESS AGENDA

6. **Review, discussion, and possible action on a recommendation to the City Council regarding an ordinance establishing the Founders Day Festival Official Participant Expression Ordinance.**

   The draft ordinance was discussed. The FDC wishes the Founders Day Festival be apolitical, with no campaigning within any parts of the event that the FDC and the City of Dripping Springs control, like the parade, booths, etc. The Committee will send the Founders Day Festival Official Participant Expression Ordinance to members of the City Council to obtain their feedback.

7. **Discussion and possible action on a draft policy establishing subcommittee and deputy members to the Founders Day Committee.**

A motion was made by Vice Chair Holtzendorf to adopt the policy establishing subcommittee and deputy members to the Founders Day Committee. Committee Member Phillips seconded the motion which carried unanimously 8 to 0.

A Volunteer Fair is planned for Thursday, September 17, 2026, at 6:00 p.m., at Fitzhugh Brewery to visit with community members about the Founders Day Festival. We would hopefully recruit some deputy members who would like to assist one of the various committees.

8. **Discussion and possible action on stationary parade logistics and other possible Friday evening attractions at the 2027 Founders Day Festival.**

   The parade logistics will be discussed at a later meeting.

COMMITTEE REPORTS **No Committee Reports Were Given.**

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

9. **Arts & Crafts Committee**
   *Members: **Handley**, Borges, Strang (St. Martin de Porres Reps)*
   Staff: Community Events Coordinator Johnna Krantz

10. **Budget Committee**
    *Members: **Garza***
    Staff: Finance Director Shawn Cox, Community Events Coordinator Johnna Krantz

11. **Carnival & Food Committee**
    *Members: **Goss**, Phillips, Warwick (Lions Club Reps)*

12. **Cook-Off Committee**
*Members: **Toms**, Garza, Cornett (Cook-Off Club Reps)*

13. **Downtown Relations Committee**
*Members: **Searle**, Holtzendorf*

14. **DSISD Committee**
*Members: **Cumberland**, Berry (alternate)*

15. **Entertainment Committee**
*Members: **Cornett**, Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz

16. **Parade Committee**
*Members: **Rutherford** and Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz

17. **Traffic & Parking Committee**
*Members: **Borges**, Holtzendorf, and Toms*
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

18. **Publicity Committee**
*Members: **Ward**, Cornett*
Staff: Content Marketing Specialist Stephanie Hartnett

19. **Safety & Security Committee**
*Members: **Strang**, Shindler, Handley*
Staff: Emergency Management Coordinator Roman Baligad, and City Maintenance Director Riley Sublett

20. **Sanitation Committee**
*Members: **Phillips**, Shindler, and Holtzendorf*
Staff: City Maintenance Director Riley Sublett

21. **Site Plan Committee**
*Members: **Shindler** and Handley*
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

22. **Sponsorship Committee**
*Members: **Ward**, Cornett, and Garza*
Staff: City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

23. **Volunteer Committee**
*Members: **Rutherford***
Staff: Parks Maintenance Manager Patrick Baglietto, and Community Events Coordinator Johnna Krantz

24. **Member Wellness Committee**
New Committee. Members:

UPCOMING MEETINGS

Founders Day Commission Meetings
September 17, 2026, at 6:00 p.m. Volunteer Fair
October 26, 2026, at 6:30 p.m.
November 9, 2026, at 6:30 p.m.
December 14, 2026, at 6:30 p.m.

City Council Meetings
September 1, 2026, at 6:00 p.m.
September 15, 2026, at 6:00 p.m.
October 6, 2026, at 6:00 p.m.
October 20, 2026, at 6:00 p.m.
November 3, 2026, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Holtzendorf to adjourn the meeting. Committee Member Phillips seconded the motion which carried unanimously 8 to 0.

This regular meeting of the Founders Day Committee was adjourned at 8:10 pm.

Susan Warwick
Susan Warwick, Founders Day Committee Secretary