



City of Dripping Springs

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Agenda Item Report from: TIRZ Project Manager / Keenan Smith

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| TIRZ Board Meeting Date: | February 12, 2024 |
| Agenda Item Wording: | TIRZ Old Fitzhugh Rd: Plans Specifications and Estimates Services – HDR PSA / Amendment No. 2 |
| Agenda Item Requestor: | TIRZ PM- Keenan Smith |
| Board Member Sponsor: | Taline Manassian – Vice Chair |
| <p>Summary/Background: Old Fitzhugh Rd (OFR) / PSA for PSE Services -HDR Engineering “100% PSEs, Bidding & Construction Services Phases”</p> <p>Recommended TIRZ Board Action: Recommend to City Council: “Approval of a PSA Amendment No. 2 and Authorize Notice to Proceed for expanding scopes of work to include all work through 100% Plans, Specifications and Estimates, including Bidding and Construction Services, with associated fees as per Amended PSA, with funding from approved TIRZ Budget allocations.”</p> <p>Background: HDR Engineering has delivered 60% Phase design plans for advancing the Old Fitzhugh Road project, per the Original PSA and Amendment No. 1. The current PSA authorized Fee / Phase costs (through 90% PSE’s)– is Not To Exceed (NTE) \$602,000. These costs have been funded by the TIRZ FY’22, 23 and 24 approved Budgets.</p> <p>Staff is seeking TIRZ Board and City Council approval for a new Task Order and PSA Amendment which would enable the engineering work to progress and advance from the current 60% level, up through the 100% Phase PSE’s, and beyond to Bidding and Construction Phase Services. This approval seeks to fully authorize and fund the balance of the project Engineering PSEs. The proposed PSA Amendment also covers Additional Services Scopes of work and fees as identified and detailed in the Scope of Services Exhibits (B1, C1) attached, for additional authorized tasks associated with 30-60% PSE efforts, as well as for anticipated changes in scopes, tasks, and efforts for upcoming future phases. The proposed PSA authorized Fee / Phase costs (through balance of the project, including approved Additional Services)– is Not To Exceed (NTE) \$898,500. These costs shall be funded by the accumulated TIRZ FY’22, 23 and 24 approved Budgets, an Amendment to the TIRZ FY’24 Budget, plus future TIRZ Budgets (FY ’25).</p> <p>Staff Request Summary:</p> <ul style="list-style-type: none"> - Allow Authorization for advancing 100% PSEs, Bidding & Construction Services Phases: <ul style="list-style-type: none"> o Approval of the PSA Amendment No. 2 for with Notice to Proceed (NTP) including: 100% PSEs, Bidding & Construction Services Scopes of Work per PSA & fee quotations. o NTP shall be contingent upon, and subject to, City Council approval of the proposed TIRZ FY’24 Budget Amendment and PSA Amendment No. 2. - Project Budget Allocations Summary: <ul style="list-style-type: none"> o TIRZ FY’22 Budget allocated \$154,000 for the original OFR PSE’s PSA (30% PSE’s). o TIRZ FY’23, FY ’24 Budgets allocated \$448,000 + \$110,000 for the OFR PSE’s PSA Amendment No. 1 (60-90% PSE’s). o Proposed TIRZ FY’24 Budget Amendment allocates an additional \$132,000 for project needs through 9/30/24. o Sum of all TIRZ Budget Allocations FY’22, 23, 24 (including proposed FY ’24 Budget Amendment) = \$844,000. o TIRZ FY’25 Budget will consider an additional allocation of \$54,500 “Balance to Complete” (for work beyond 10/1/24) o Sum of all TIRZ Budget Allocations (past, present and possible future) = \$898,500 matching PSA Amendment No. 2 | |

Cost Impacts: The addition of PSA Amendment No. 2 increases the authorized Total Contract Amount for HDR's OFR PSE's PSA from \$602,000 to \$898,500. All funds are allocated from combined, approved TIRZ FY'22, FY'23, FY'24 (Amended) plus an anticipated allocation in the future FY '25 Budget.

Schedule Impacts: HDR PSE's Schedule for Task Durations are updated, amended, and incorporated upon execution of the proposed PSA Amendment No. 2. Future schedule changes shall be by mutual agreement and be in writing. HDR's amended project schedule (Exhibit E1) shows anticipated completion of the 100% PSE's Phase work in November 2024 and delivery of a Bid Phase Package in May of 2025. Project Construction Schedule is contingent upon funding availability.

Benefits: The proposed PSA Amendment No. 2 will advance the Old Fitzhugh Road Project Engineering through implementation, bringing it to "Construction Ready." It demonstrates evidence of progress with the OFR Stakeholders, provides immediate, quantifiable "Grant Matching" leverage, and helps catalyze future construction funding opportunities & commitments.

Recommended City Council Action: "Approval with Direction for Staff to Execute PSA Amendment No. 2, with Notice to Proceed to be contingent upon City Council approval of the TIRZ FY'24 Budget Amendment and the subject PSA Amendment No. 2.

Respectfully Submitted, KES

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