



# EMERGENCY MANAGEMENT COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, November 18, 2021 at 12:00 PM

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## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Humphrey called the meeting to order at 12:01 p.m.

#### Commission Members present were:

Bonnie Humphrey, Chair  
Bill Little, Vice Chair  
Kay Allen  
Roman Baligad  
Scott Collard  
Gordon DeWitte  
Mike Jones  
Doug Fowler  
Dillon Polk

#### Commission Members absent were:

Ron Hood  
Russell Paxton

#### Staff, Consultants & Appointed/Elected Officials

City Attorney Laura Mueller  
Council Member April Harris Allison

### PLEDGE OF ALLEGIANCE

Chair Humphrey led the Pledge of Allegiance to the Flag.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may*

*request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during Presentation of Citizens.

## **BUSINESS**

- 1. Discuss and consider recommendation regarding Amendments to the Emergency Management Commission Ordinance related to the Texas Open Meetings Act.**

Laura Mueller presented the staff report which is on file. Staff recommends approval of the amendments.

A motion was made by Commissioner Jones to recommend City Council approval of Amendments to the Emergency Management Commission Ordinance related to the Texas Open Meetings Act with corrections to strike Section 2.04.195(c)(1)iii line numbered 7. Commissioner Fowler seconded the motion which carried unanimously 11 to 0.

- 2. Discuss and consider approval of the Emergency Management Commission 2022 Meeting Calendar.**

A motion was made by Commissioner DeWitte to approve the Emergency Management Commission 2022 Meeting Calendar, and to reschedule the March 17, 2022, meeting to March 24, 2022. Commissioner Fowler seconded the motion which carried unanimously 11 to 0.

## **STANDING COMMITTEE REPORTS**

- 3. Emergency Management Coordinator Report**

*Roman Baligad, Emergency Management Coordinator*

- 4 COVID positive cases at City Hall, resumed remote work and stepped up protocols
- Expect pandemic response for City Hall by next meeting for commission review
- Emergency fuel cloud system back on order, cost \$5500 which is within budget
  - Option for unique vehicle pins or agency pins
  - Requesting feedback on policies to be implemented regarding fuel tracking and management
  - Submitted agreement to ESD 6 and 1, and expect approval at December meetings

- 4. Operations Committee Report**

*ESD No. 6*

- Attorney approved fuel agreement with city, needs to go to board in December
- Unexplained call volume decrease in October, first time all year after setting records monthly
- 290 and Martin Road closure starts 11/30/2021
- Experiencing hiring challenges trying to hire 12 firefighters and looking at creative options

- Acquired fuel tank truck in conjunction with ESD No. 1, working on interlocal agreement to share back with the City and other responders
- Working on remodel planning for station
- Looking for more property for future stations
- Close to finish out for station at McGregor where there is barn and water storage
- Brief report on new buildings

*ESD No. 1*

- After 11 months breaking records, October calls are down
- Closed on new property and working on facility plans to open in 2023

*Hays County*

- Radio tower improvements plan came in at \$6 million, planning to use COVID recovery funds for county
- Working on COVID vaccination reimbursements for agencies involved – will also fall under recovery funds
- State recovery funds exhausted but county still has funds and is working on allocations
- Exercise Monday focused primarily on communication
- CERT awards event 12/6 in San Marcos
- Working on county development guide to assist entities wanting to build and establish presence in county
- Challenges hiring new fire marshal, county on low end of pay scale related to counties with similar workload

**5. Planning Committee Report**

*Commissioner DeWitte*

- RFQ for AM antenna pad in process
- Raspberry pie unit assembled and configured and ready to deploy
- Working on software issue revisions for raspberry pie unit
- Thinking City Maintenance staff can erect the tower once the pad is complete and looking further into that
- Proposing monthly HAM test once installation complete – similar to hospital system routine test
- Hays EOC still having challenges with their HAM installation

**6. Logistics Committee Report**

a) Generator Subcommittee – Vice Chair Little presented the report.

- Working with Texas Gas about protecting a local gas fixture that has been a concern of this group
- Generator:
  - PEI has cables to assemble and install to complete DSRP generator installation
  - PEI completed load test on City Hall and DSRP

- PEI submitted bid for City Hall generator installation, will review and approve specs so it can go out for more bids
- Vice Chair Little will review and get more detail on mooring generator trailer bid, which can go out for further bids. Intend to use recovery funds for this item

b) VOAD Subcommittee

- No report at this time, still working on leads

**6. Public Relations Committee**

Next event will be Founders Day in the spring.

**7. Finance Committee Report**

No other changes at this time.

**UPCOMING MEETINGS**

**Emergency Management Commission Meetings**

December 18, 2021, at 12:00 p.m.

**City Council & Board of Adjustment Meetings**

December 7, 2021, at 6:00 p.m. (CC & BOA)

December 21, 2021, at 6:00 p.m. (CC)

**ADJOURN**

Via unanimous consent, the Commission adjourned this regular meeting at 12:58 p.m..