



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** June 20, 2024

Agenda Item Wording: Discuss and consider a recommendation to negotiate a professional services agreement with Half for the procurement of the Parks, Recreation & Open Space Master Plan update.

Agenda Item Requestor: Andrew Binz

Summary/Background: The 2014 - 2024 Parks, Recreation & Open Space Master Plan was approved by City Council in March of 2015 and is due to be updated. A Request for Qualifications was advertised in February 2024 and nine firms submitted Statements of Qualifications (SOQs). All nine SOQs were scored by city staff and two firms were selected for an interview. An interview panel of city staff and a Parks & Recreation Commissioner conducted the interviews and a recommendation to negotiate a professional services agreement with Half for the procurement of the Parks, Recreation & Open Space Master Plan update was determined.

**Staff
Recommendations:** Approve the recommendation to City Council to negotiate a professional services agreement with Half for the procurement of the Parks, Recreation & Open Space Master Plan update.

Attachments: PCS Park, Recreation & Open Space Master Plan RFQ
Half Statement of Qualifications

Next Steps/Schedule: Place this item on the July 2nd City Council agenda for approval.

