



**CITY COUNCIL**  
**WORKSHOP & REGULAR MEETING**  
**City of Dripping Springs**  
**Council Chambers, 511 Mercer St, Dripping Springs, TX**  
**Tuesday, September 19, 2023 at 6:00 PM**

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**MINUTES**

**CALL TO ORDER AND ROLL CALL**

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:00 p.m.

**City Council Members present were:**

Mayor Bill Foulds, Jr.  
Council Member Place 2 Wade King  
Council Member Place 3 Geoffrey Tahuahua  
Council Member Place 4 Travis Crow  
Council Member Place 5 Sherrie Parks

**Council Member absent was:**

Mayor Pro Tem Taline Manassian

**Staff, Consultants & Appointed/Elected Officials**

City Administrator Michelle Fischer  
Deputy City Administrator Ginger Faught  
Interim Deputy City Administrator / City Treasurer Shawn Cox  
City Attorney Laura Mueller  
People & Communications Director Lisa Sullivan  
City Secretary Andrea Cunningham  
Parks & Community Services Director Andy Binz  
DSRP Manager Emily Nelson  
Community Events Coordinator Johnna Krantz  
Public Works Director Aaron Reed  
Building Official Shane Pevehouse  
Deputy Public Works Director Craig Rice  
City Planner Warlan Rivera

**PLEDGE OF ALLEGIANCE**

Boy Scout Garrett led the Pledge of Allegiance to the Flag.

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**WORKSHOP**

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*Workshop items are for discussion only and no action shall be taken.*

**1. Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2024.**

Shawn Cox presented the staff report which is on file.

Mayor Foulds Jr. stepped off the dais and exited the Council Chambers. Mayor Pro Tem Manassian presided over the meeting.

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**CITY COUNCIL MEETING**

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**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

Mayor Foulds, Jr. returned to the dais and presided over the remainder of the meeting.

Craig Demaret spoke regarding flooding issues in Esperanza.

Diana Gonzales, Pedernales Electric Cooperative (PEC) Public Affairs Representative, spoke regarding PEC's 85<sup>th</sup> Anniversary and the history of PEC in Dripping Springs and Hays County.

**CONSENT AGENDA**

*The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.*

A motion was made by Mayor Pro Tem Manassian to consider Consent Agenda Item 2 separately. Council Member Crow seconded the motion which carried unanimously 3 to 0 to 1, with Mayor Pro Tem Manassian abstaining.

Via unanimous consent, the City Council considered Consent Agenda Item 2 out of order.

**3. Approval of the September 12, 2023, City Council special meeting minutes.**

4. **Approval of the August 2024 Treasurer's Report**
5. **Approval of a Donation Agreement between the City of Dripping Springs and the Hays-Caldwell Women's Center.** *Applicant: Melissa Rodriguez, Hays-Caldwell Women's Center*
6. **Approval of a Professional Services Agreement with Keenan Smith for TIRZ Project Manager Services.** *Sponsor: Mayor Pro Tem Taline Manassian*
7. **Approval of a 92 day extension to the Fiscal Year 2023 Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Friends of the Pound House Foundation.** *Sponsor: Council Member Sherrie Parks.*
8. **Approval of the job descriptions for Deputy City Administrator II, Code Enforcement Inspector Part-Time, Records Management & Municipal Court Clerk, Park Maintenance Manager, Dripping Springs Ranch Park Program Specialist, Administrative Assistant/Grant Administrator Public Works Department, and City Electrician.** *Sponsor: Mayor Bill Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian to approve Consent Agenda Items 3 – 8. Council Member King seconded the motion which carried unanimously 4 to 0.

The City Council considered Consent Agenda Item 2 separately.

2. **Approval of the September 5, 2023, City Council special meeting minutes.**

A motion was made by Council Member Crow to approve Consent Agenda Item 2. Council Member Parks seconded the motion which carried 3 to 0 to 1, with Mayor Pro Tem Manassian abstaining.

## **BUDGET**

9. **Public hearing and consideration of an Ordinance regarding an Amendment to the Fiscal Year 2022-2023 Budget.**

**a. Staff Report** – Shawn Cox presented the staff report with highlighted changes which is on file.

**b. Public Hearing** – No one spoke during the Public Hearing.

**c. Ordinance** – A motion was made by Mayor Pro Tem Manassian to approve an Ordinance regarding an Amendment to the Fiscal Year 2022-2023 Budget with changes as presented at the dais. Council Member Crow seconded the motion which carried unanimously 4 to 0.

**Filed as Ordinance No. 2023-31**

10. **Public hearing and consideration of approval of an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.**

**a. Staff Report** – Shawn Cox presented the staff report which is on file. Staff recommends the item be postponed to a date certain.

**b. Public Hearing** – No one spoke during the Public Hearing.

**c. Budget Ordinance** – A motion was made by Mayor Pro Tem Manassian to postpone the item to the Monday, September 25, 2023, City Council Special Meeting. Council Member King seconded the motion which carried unanimously 4 to 0.

**11. Public hearing and consideration of approval of an Ordinance setting the 2023 Ad Valorem Tax and Levy at One Thousand Seven Hundred Seventy-Eight Ten Thousands Cents (\$0.1718) per one hundred (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits.**

**a. Staff Report** - Shawn Cox presented the staff report which is on file. Staff recommends the item be postponed to a date certain.

**b. Public Hearing** – No one spoke during the Public Hearing.

**c. Tax Rate Ordinance** - A motion was made by Council Member Parks to postpone the item to the Monday, September 25, 2023, City Council Special Meeting. Mayor Pro Tem Manassian seconded the motion which carried unanimously 4 to 0.

**12. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2023-2024; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.**

A motion was made by Council Member Parks to postpone the item to the Monday, September 25, 2023, City Council Special Meeting. Mayor Pro Tem Manassian seconded the motion which carried unanimously 4 to 0.

## **BUSINESS AGENDA**

**13. Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Lions Club to close portions of Mercer Street, College Street, San Marcos Street, and Old Fitzhugh Road on December 2, 2023. Sponsor: Council Member Sherrie Parks**

Johnna Krantz presented the staff report which is on file. Staff recommends approval of the street closure application.

A motion was made by Mayor Pro Tem Manassian to approve a Temporary Street Closure Permit Application from the Dripping Springs Lions Club to close portions of Mercer Street, College Street, San Marcos Street, and Old Fitzhugh Road on December 2, 2023. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 14. Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Visitors Bureau to close portions of Mercer Street, San Marcos Street, and Old Fitzhugh Road on the weekend of October 20-22, 2023. Sponsor: Council Member Sherrie Parks**

Johnna Krantz presented the staff report which is on file. Staff recommends approval of the street closure application.

A motion was made by Council Member Parks to approve a Temporary Street Closure Permit Application from the Dripping Springs Visitors Bureau to close portions of Mercer Street, San Marcos Street, and Old Fitzhugh Road on the weekend of October 20-22, 2023. Council Member Crow seconded the motion which carried unanimously 4 to 0.

- 15. Discuss and consider approval of a Sponsorship Agreement with John Deere/Tellus Equipment Solutions for the purchase of one tractor and lease of one tractor for use at the Dripping Springs Ranch Park. Sponsor: Council Member Sherrie Parks**

Emily Nelson presented the staff report which is on file. Staff recommends approval for the agreement.

A motion was made by Council Member Parks to approve a Sponsorship Agreement with John Deere/Tellus Equipment Solutions for the purchase of one tractor and lease of one tractor for use at the Dripping Springs Ranch Park. Council Member King seconded the motion which carried unanimously 4 to 0.

- 16. Discuss and Consider Approval of an Allocation of Three (3) Additional Wastewater LUEs for the Short Mama's Project at 101 S. College. Sponsor: Mayor Bill Foulds Jr.**

Aaron Reed presented the staff report which is on file. Staff recommends approval of the allocation.

A motion was made by Council Member King to approve an Allocation of Three (3) Additional Wastewater LUEs for the Short Mama's Project at 101 S. College. Mayor Pro Tem Manassian seconded the motion which carried unanimously 4 to 0.

- 17. Discuss and Consider Approval of an Allocation of Twenty Three (23) Additional Wastewater LUEs for the Roxy's Project at 299 W. Mercer. Sponsor: Mayor Bill Foulds Jr.**

Aaron Reed presented the staff report which is on file. Staff recommends approval of the allocation.

A motion was made by Mayor Pro Tem Manassian to approve an Allocation of Twenty Three (23) Additional Wastewater LUEs for the Roxy's Project at 299 W. Mercer. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 18. Discuss and consider approval of the City of Dripping Springs 2024 Holiday Calendar.**

Lisa Sullivan presented the staff report which is on file. Staff recommends approval of the 2024 holiday calendar.

A motion was made by Council Member King to approve the City of Dripping Springs 2024 Holiday Calendar. Council Member Parks seconded the motion which carried unanimously 4 to 0.

**19. Discuss and consider the Appointment of four (4) individuals to the Historic Preservation Commission for terms ending June 30, 2025.**

Andrea Cunningham presented the staff report which is on file. Historic Preservation Chair Dean Erickson recommends the reappointment of Ashley Bobert, Delbert Bassett and Steve Mallett, and the appointment of Richard Moore for terms ending June 30, 2025.

A motion was made by Council Member Parks to reappoint Ashley Bobert, Delbert Bassett and Steve Mallett, and appoint Richard Moore to the Historic Preservation Commission for terms ending June 30, 2025. Council Member Crow seconded the motion which carried unanimously 4 to 0.

## **REPORTS**

*Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.*

Reports are on file and available for review upon request.

**20. Economic Development Committee Report**

*Kim Fernea, EDC Chair*

**21. August Maintenance Report**

*Craig Rice, Deputy Public Works Director*

**22. Planning Department Report**

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session under Texas Government Code Section 551.071, Consultation with Attorney and regarding Executive Session Agenda Items 23 – 25. Council Member Crow seconded the motion which carried unanimously 4 to 0.

## **EXECUTIVE SESSION AGENDA**

*The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**23. Consultation with Attorney related to building inspection services. Consultation with Attorney, 551.071**

**24. Consultation with Attorney regarding legal issues related to recently passed legislation. Consultation with Attorney , 551.071**

**25. Consultation with Attorney regarding legal issues related to the Wholesale and Retail Water Service, South Regional Water Reclamation Project, Wastewater, and**

**Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items. Consultation with Attorney, 551.071**

The City Council met in Executive Session from 7:24 – 7:56 p.m.

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 7:56 p.m.

**UPCOMING MEETINGS**

**City Council & Board of Adjustment Meetings**

October 3, 2023, at 6:00 p.m. (CC & BOA)

October 17, 2023, at 6:00 p.m. (CC)

November 7, 2023, at 6:00 p.m. (CC & BOA)

November 21, 2023, at 6:00 p.m. (CC)

**Board, Commission & Committee Meetings**

September 21, 2023, Farmers Market Committee at 10:00 a.m.

September 21, 2023, Emergency Management Commission at 12:00 p.m.

September 25, 2023, Transportation Committee at 3:30 p.m.

September 26, 2023, Planning & Zoning Commission at 6:00 p.m.

September 27, 2023, Economic Development Committee at 4:00 p.m.

October 2, 2023, Parks & Recreation Commission at 6:00 p.m.

October 4, 2023, DSRP Board at 11:00 a.m.

October 5, 2023, Historic Preservation Commission at 4:00 p.m.

**ADJOURN**

A motion was made by Mayor Pro Tem Manassian to adjourn the meeting. Council Member King seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 7:56 p.m.

**APPROVED ON:** October 3, 2023

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Bill Foulds, Jr., Mayor

**ATTEST:**

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Andrea Cunningham, City Secretary