



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Ginger Faught, Deputy City Administrator

Council Meeting Date: November 18, 2025

Agenda Item Wording: Discuss and Consider Approval of an Agreement between the City of Dripping Springs and Burgess and Niple regarding Utility Infrastructure GIS Development and Data Services.

Agenda Item Sponsor: Mayor Bill Foulds, Jr.

Summary/Background: As the City continues to grow, a more robust, accurate, and utility-focused Geographic Information System (GIS) is needed to support water and wastewater system planning, maintenance, field data collection, and long-term asset management.

The attached Utility Infrastructure GIS Development and Data Services Agreement with Burgess & Niple, Inc. ("Contractor") provides a structured, phased approach to build out the City's utility GIS, inventory existing data, and develop workflows for future integration with other City services.

Burgess & Niple has proposed a scope that begins with a full data inventory and needs review with City stakeholders, then develops a GIS foundation for utilities, analyzes GIS workflows (including field data collection), and concludes with a recommendations/roadmap phase. This will give the City a repeatable structure for incorporating as-builts, CAD files, and future development information into a single system of record that utility staff can actually use. The contract amount is not to exceed \$75,635.00.

**Commission
Recommendations:** N/A

**Recommended
Council Actions:** That City Council approve Contract No. BUR20251118, Utility Infrastructure GIS Development and Data Services Agreement with Burgess & Niple, Inc. and authorize the City Administrator to execute the Agreement and all related documents.

Attachments: Draft Utility Infrastructure GIS Development and Data Services Agreement