



**FEMA**

May 27, 2025

Jennifer Charlton-Faia, Deputy State Hazard Mitigation Officer  
Texas Division of Emergency Management  
P.O. Box 285  
Del Valle, Texas 78617-9998

RE: Approvable Pending Adoption of the Hays County, Texas Multi-Jurisdiction  
Hazard Mitigation Plan

Dear Ms. Charlton-Faia:

This office has concluded its review of the referenced plan, in conformance with the Final Rule on Mitigation Planning (44 CFR § 201.6). FEMA review does not include the review of content that exceeds the applicable FEMA mitigation planning requirements. Formal approval of this plan is contingent upon the adoption by the participants on Enclosure A, as well as the receipt of the final draft of the plan containing all plan components.

Adopting resolutions must be submitted to this agency for review and approval no later than one year from the date of this letter. Failure to submit these resolutions in a timely manner could lead to a required update of the plan prior to FEMA approval.

Once this final requirement has been met, a letter of official approval will be generated. The Local Hazard Mitigation Planning Tool, with the reviewer's comments, has been enclosed to further assist the jurisdictions in complying with planning requirements. If you have any questions, please contact David Freeborn, HM Community Planner, at (940) 268-7602.

Sincerely,

**R. Barton  
Moore**

Ronald C. Wanhnen  
Chief, Risk Analysis Branch

Digitally signed by R. Barton  
Moore  
Date: 2025.05.29 11:14:04  
-05'00'

Enclosures: Participants

cc: Anne Lehnick

## Participants

Attached is the list of participating local governments included in the May 27, 2025 review of the referenced Hazard Mitigation plan.

Community Name
1) Bear Creek village
2) Buda city
3) Dripping Springs city
4) Dripping Springs Independent School District
5) Hays city
6) Hays Consolidated Independent School District
7) Hays County
8) Kyle city
9) Mountain City city
10) Niederwald city
11) San Marcos Consolidated Independent School District
12) Texas State University
13) Uhland city
14) Wimberley city
15) Wimberley Independent School District
16) Woodcreek city

## **Adoption Submittal (Final)**

Following the issuance this of Approvable Pending Adoption letter, all participants are provided one year to adopt the plan and submit it through the State to FEMA. For multi-jurisdictional plans, multiple adoptions should be submitted as a complete package as outlined below.

---

The State must submit the plan files via:

Risk Management Directorate (RMD) SharePoint:

<https://rmd.msc.fema.gov/Regions/VI/Mitigation%20Planning/Forms/AllItems.aspx>

**Note:** You will be requested to register if you have not already done so.

All plans containing Protected Critical Infrastructure Information (PCII) must be submitted as an encrypted document with the password being sent separately in an email to ensure secure file submissions.

---

1. Final draft of the plan in MS Word or pdf format containing:
  - a. The final plan formatted as a single document.
  - b. Documentation demonstrating adoption by the participating jurisdictions seeking approval. (i.e. copies of signed resolutions, official meeting minutes, etc....) Note: Adoption resolutions can be separate files. Additional adoptions are not required to provide a copy of the plan.
  - c. Remove strikethroughs, highlights and all Track Changes must be accepted in the final plan.
2. Send an email addressed to [r6-mtd-planning@fema.dhs.gov](mailto:r6-mtd-planning@fema.dhs.gov) as notification that the electronic file has been submitted. Please **DO NOT** send plans to the email inbox as it has very strict size limitations which will lock the inbox and not allow additional emails to be received. The email must include the following information:
  - a. Include the follow when applicable: (Note: A submittal letter is no longer required.)
    - i. Subject line [Approval Review for Name of Plan, State]
    - ii. FEMA funding source, grant or disaster number, and project number (when applic
    - iii. list of adopting jurisdictions
    - iv. Plan File name (file name must include date submitted)
3. Submittals which do not conform to the above requirements will be returned to the State for resubmission