



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, July 11, 2022 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:32 pm.

Commission Members present:

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Brian Daniel
Darrell Debish
Sharon Goss
Dee Marsh
Michael Monaghan
Danny Rowe
Jeff Shindler
Brad Thomas
Brian Varnell
Susan Warwick

Commission Members absent:

Larry Hans
Clinton Holtzendorf

Staff, Consultants & Appointed/Elected Officials present:

Community Events Coordinator Caylie Houchin
Council Member Sherrie Parks

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioners Hans and Holtzendorf. Commissioner Daniel seconded the motion which carried unanimously 11 to 0.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for

consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during the Presentation of Citizens

MINUTES

- 1. Discuss and consider approval of the June 13, 2022, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the June 13, 2022, Founders Day Commission regular meeting minutes. Commissioner Goss seconded the motion which carried unanimously 11 to 0.

BUSINESS

- 2. Presentation and possible action regarding CivicRec payment software for parade applications and sponsorship payments related to the Founders Day Festival.**

Community Events Coordinator Houchin gave a presentation on CivicRec payment software, which is on file. No action was taken at this time.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

No reports at this time.

- 3. Arts & Crafts Committee**
Commissioner Monaghan
- 4. Carnival & Food Committee**
Commissioners Goss and Warwick
- 5. Entertainment Committee**
Commissioners Thomas and Daniel
- 6. Parade Committee**
Commissioners Medcalf and Holtzendorf
- 7. Publicity Committee**
Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan
- 8. Sanitation Committee**
Commissioner Hans
- 9. Security Committee**
Commissioners Medcalf and Debish

- 10. Site Plan Committee**
Commissioners Monaghan, Shindler and Medcalf
- 11. Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh
- 12. Traffic & Parking Committee**
Commissioners Medcalf and Debish
- 13. Volunteer Committee**
Community Events Coordinator Caylie Houchin

The August 8, 2022, Founders Day Commission meeting is cancelled because of an anticipated lack of a quorum.

UPCOMING MEETINGS

Founders Day Commission Meetings

~~August 8, 2022, at 6:30 p.m.~~

September 12, 2022, at 6:30 p.m.

October 24, 2022, at 6:30 p.m.

City Council Meetings

July 12, 2022, at 5:30 p.m.

July 19, 2022, at 6:00 p.m.

July 26, 2022, at 5:30 p.m.

August 2, 2022, at 6:00 p.m.

August 9, 2022, at 5:30 p.m.

ADJOURN

A motion was made by Commissioner Varnell to adjourn the meeting. Commissioner Rowe seconded the motion which carried unanimously 11 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:30 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission