



License to Encroach Application and Utility Providers' Consent Form

The purposes of a license to encroach are: 1. To determine the potential impacts of proposed encroachments into a City Property, right-of-way, or easement; and 2. To execute a license agreement between the encroaching property owner and the City of Dripping Springs regarding the improvements to be constructed, or which are constructed, on City property, right-of-way, or easement. When proposing to encroach into an easement or right-of-way, any additional utility companies who are entitled to use the easement or right-of-way must be notified and must consent to the encroachment. A list of the utility companies and each representative is included in this form for your convenience as well as a signature blocks for their approvals. All applicable signature blocks must be completed by the respective utility companies prior to submittal of the License to Encroach application. A separate form is required for each property.

Check one: ☒ License to Encroach into Easement ☐ License to Encroach into Right-of-Way

Property Information:

Address: _____

City: _____ State: _____ Zip Code: _____

Legal Description: _____

Deed Reference (Document Number): _____

Owner's Name (or Corporate Entity): _____

Applicant's Information *(If different from the owner)*

Name: _____ Company: _____

Mailing Address: _____

Phone number _____ Email: _____

By signing this application I acknowledge that even with a license to encroach, anything constructed under this license could be required to be removed by a utility provider, the City, or anyone with a right to use an easement or right-of-way. The cost to remove and replace or reconstruct the facility will be borne by the property owner at the time of request. Any license to encroach shall be provided to any future purchaser of a piece of property. Should a license to encroach cease to be needed due to release or removal of right-of-way or easement, the license shall become void.

Applicants Signature: _____ Date: _____



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Description and Reason for Current or Proposed Encroachment:

Please attach a site plan which shows where current or proposed utility lines run, where right-of-way and easements are located and where the proposed or current encroachment is located. The fee for this application is the same as a Vacation/Right-of-Way as listed in the Fee Ordinance.

Utility Provider Acknowledgements:

The undersigned public utility companies, using or entitled to use, under the terms and provisions of our respective franchises with the City of Dripping Springs, that portion of the public utility easement or right-of-way sought for license in the Application for License to encroach into said public utility easement or right-of-way, do hereby consent to the license to encroach into the described portion of said utility easement or right-of-way.

By signing this document the utility contact consents to placement of an encroachment in an area designated for their use and that the contact is authorized to approve this request. Letters can also be attached separately to this document to show consent.



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Electric Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Communications Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Water Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Sewer Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Gas Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Other Utility Provider☐ N/A

Provider: _____

Printed Name: _____

Title: _____

Signature: _____

Utility Provider Contact Information:

Utility providers change their staff responsible for reviewing requests and may not service the area in which your property is located. Therefore, if you are unaware of the contact information for the appropriate utility providers in your area please reach out to the Dripping Springs Planning Department.

Planning DepartmentPlanning@cityofdrippingsprings.com

(512) 858-4725

511 Mercer Street

Dripping Springs, Texas 78620