

**The Stephenson  
Proposed FY 2027 Operating Budget**

GL Account	Description	FY 2027 Proposed	Notes	Funding
<b>Revenue</b>				
<b>Transfers In</b>				
100-400-47007	TXF from General Fund			
100-400-47005	HOT Funds	-	See Shawn	
100-400-47003	TXF from Landscaping Fund	15,000.00		
	<b>Total Transfers In</b>	<b>15,000.00</b>		
<b>Sponsorships and Donations</b>				
	Sponsorships & Donations	5,000.00		
	<b>Total Sponsorships &amp; Donations</b>	<b>5,000.00</b>		
<b>Program Income</b>				
	Contract Instructor Programs	10,000.00		
	Recreation Programs	5,000.00		
	<b>Total Program Income</b>	<b>15,000.00</b>		
<b>Rental Income</b>				
	Building	22,500.00		
	Pilot Moon Films Events	18,000.00	12 events a year at 100 people @ \$75/person = \$90,000; 20% of ticket sales	
	<b>Total Rental Income</b>	<b>40,500.00</b>		
<b>Total Revenues</b>		<b>75,500.00</b>		
<b>Expenditures</b>				
<b>Other</b>				
	Equipment Rentals	2,000.00	Extra tables, chairs, AV, etc.	
	<b>Total Other</b>	<b>2,000.00</b>		
<b>Building Supplies</b>				
	IT	3,250.00	Ink, laptop for programs - See Jason	
	AV	1,000.00	Cords, mics, stands, lights, bulbs, etc..	
	Office	1,000.00	Paper, Pens, Markers, Stapers, etc.	
	Janitorial	5,000.00	Paper Products and Cleaning Supplies, Floor Cleaner	
	Medical	75.00	First Aid Kits, bandades, etc. - Cintas and AED by Roman	
	Food	1,000.00	Coffee, snacks, water, etc.	
	Maint.	1,000.00	Tools, tape, signage, etc.	
	Kitchen	500.00	Utensils, plates, silverware, etc.	
	Misc.	2,000.00	Shelving, carts, storage bins, etc..	
	Recreation Programs	15,000.00	Crafts, cards, mats, etc. (multi year use)	
	Events	750.00	COM, Founders Day, Song Writers Festival, etc...	
	<b>Total Building Supplies</b>	<b>27,325.00</b>		
<b>Building Maintenance</b>				
	Equipment	500.00	Tables, chairs, carts, etc.	
	Building	5,000.00	Windows, floors, walls, toilets, etc.	
	HVAC	3,000.00		

**The Stephenson  
Proposed FY 2027 Operating Budget**

GL Account	Description	FY 2027 Proposed	Notes	Funding
	Outside	1,000.00	Signage, furniture, etc.	
	<b>Total Building Maintenance</b>	<b>9,500.00</b>		
	<b>Contractual Services</b>			
	Program Instructors	7,000.00	70% of Contract Instructor Program Revenue	
	Janitorial Services	12,000.00	\$1,000/month - Emily getting quote from Jani-King	
	Pest Control	800.00	\$200/Quarter - See Riley	
	Landscaping	5,000.00	Mercher St. and Stephenson Building and Parking Lot Areas	
	PEAK Beverages Service			
	<b>Total Contractual Services</b>	<b>24,800.00</b>		
	<b>Promotions</b>			
	Advertising	8,000.00	Magazine Promotions, Printing, etc.. - See Lisa	
	Recognition	500.00	Volunteers, Instructors, Staff, etc.	
	<b>Total Promotions</b>	<b>8,500.00</b>		
	<b>Utilities</b>			
	Electric	2,320.00	\$580/3 month average	
	Internet	12,000.00	\$1,000/month - See Jason	
	Phone	6,000.00	\$500/month	
	Water	2,400.00	\$200/month	
	<b>Total Utilities</b>	<b>22,720.00</b>		
	<b>Landscaping</b>			
	Upkeep	10,000.00	Mulch, plants, trees ect.	Landscaping Funds
	<b>Total Landscaping</b>	<b>10,000.00</b>		
	<b>Total Expenditures</b>	<b>104,845.00</b>		
	<b>Balance</b>	<b>(29,345.00)</b>		