



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Meeting Date: November 7, 2022

Agenda Item Wording: **Discuss and consider approval of the 2023 Parks & Recreation Commission meeting calendar.**

Agenda Item Requestor: Andrew Binz, Parks & Community Services Director

Summary/Background: Each year the Parks & Recreation Commission annual meeting calendar is drafted according to the commission's meeting frequency and the approved City Holiday and Closures Calendar.

Attached for approval is the 2023 PRC Meeting Calendar with meetings highlighted in green and conflicting meetings in red.

It has been brought to the attention of staff that the Commission may like to change their meeting frequency. The attached calendar is provided as starting point for scheduling meetings.

It is the Commission's decision to schedule meetings with regards to day and time.

Recommended Committee Actions: It is the commission's pleasure to reschedule any meeting on this calendar. Staff recommends approval of the calendar with any changes.

Attachments:

1. Approved City Holiday and Closure calendar with DSISD and Hays County holidays.
2. Draft 2023 PRC Meeting Calendar

Next Steps/Schedule:

1. Incorporate approved calendar into final meeting calendar.
2. Update city website for meetings, add to meeting room calendar and send calendar invites to commission, staff, consultants, and council members.
3. Distribute final calendar to commission and staff.