STAFF REPORT

City of Dripping Springs

PO Box 384

511 Mercer Street

Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Commission Meeting Date: October 15, 2026

Agenda Item Wording: **Discussion and possible action regarding approval of the 2027 Utility Commission meeting calendar.**

Agenda Item Requestor: Gray Lahrman, Utilities Director

Summary/Background: Each year the City Secretary prepares next year's meeting calendar for approval by the Commission. Meeting dates are scheduled using the frequency as stated in the Commission ordinance. The Utility Commission ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 3rd Thursday of each month.

Attached for review is the proposed 2027 meeting calendar with approved city holidays. The proposed meetings dates are highlighted yellow for easy reference. Please note that the March meeting date falls during DSISD Spring Break. If this affects commission members' availability or raises concerns about achieving a quorum, you may consider an alternative meeting date. Meetings may be cancelled or rescheduled throughout the year as needed.

Commission Recommendations: Staff recommends approval of the 2027 calendar. Should there be any changes to meeting dates, please provide for those changes in a motion.

Attachments: UC 2027 Proposed Calendar

Next Steps/Schedule:

1. Update calendar if any changes
2. Add meetings to Outlook Calendars and send invites
3. Add meeting dates to City Calendar on website
4. Create meetings on Municode for agenda management
5. Add deadlines to Agenda Calendar