



**TIRZ NO. 1 & NO. 2 BOARD
REGULAR MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, September 11, 2023 at 4:00 PM**

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Edwards called the meeting to order at 4:03 p.m.

Board Members present were:

Dave Edwards, Chair
Taline Manassian, Vice Chair
Missy Atwood (*arrived @ 4:12 p.m.*)
Susan Kimball
Craig Starcher

Board Members absent were:

James Alexander
Walt Smith
Bob Richardson (Advisory Board Member)

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer
City Attorney Laura Mueller
City Treasurer Shawn Cox
Planning Director Tory Carpenter
Deputy City Secretary Cathy Gieselman
TIRZ Project Manager Keenan Smith

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

1. **Discuss and consider approval of the August 14, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes.**

A motion was made by Board Member Kimball to approve the August 14, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes. Board Member Starcher seconded the motion which carried unanimously 4 to 0.

Board member Atwood arrived @ 4:12 p.m.

BUSINESS

2. **Update and discussion regarding priority projects and initiatives.**

Keenan Smith provided an update regarding priority projects and addressed questions from the Board. Timelines depend on funding for projects. Presentation is on file.

- a. Old Fitzhugh Road
- b. Stephenson Building Project / Downtown Parking Lot
- c. **Downtown Bathrooms** – Still need a detailed survey of the alley

3. **Update and discussion regarding TIRZ Budget Fiscal Year 2023 - 2024.**

Shawn Cox provided an update and addressed questions from the Board. A copy of proposed budget is on file.

4. **Discuss and consider recommendation of a Professional Services Agreement with Keenan Smith for TIRZ Project Manager Services.**

Laura Mueller reviewed the Professional Services Agreement which is on file. Staff recommends approval of the agreement with Keenan Smith for TIRZ Project Manager Services.

A motion was made by Vice Chair Manassian to recommend City Council approval of a Professional Services Agreement with Keenan Smith for TIRZ Project Manager Services. Board Member Atwood seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION

The TIRZ No. 1 & No. 2 Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The TIRZ No. 1 & No. 2 Board for the City of Dripping Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

TIRZ No. 1 & No. 2 Board

October 16, 2023, at 4:00 p.m.

November 13, 2023, at 4:00 p.m.

December 11, 2023, at 4:00 p.m.

City Council Meetings

September 19, 2023, at 6:00 p.m.

October 3, 2023, at 6:00 p.m.

October 17, 2023, at 6:00 p.m.

November 7, 2023, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Manassian to adjourn the meeting. Board member Kimball seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 5:15 p.m.