



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

---

**Submitted By:** Cathy Gieselman, Deputy City Secretary

---

**Board Meeting Date:** October 16, 2023

**Agenda Item Wording:** **Discuss and consider approval of the 2024 TIRZ No. 1 & No. 2 Board meeting calendar.**

**Agenda Item Requestor:** Laura Mueller, City Attorney

---

**Summary/Background:** Each year the City Secretary prepares the next year's meeting calendar for approval by the Board. Meeting dates are scheduled using the frequency as stated in the Board ordinance. The TIRZ No. 1 & No. 2 Board ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 2<sup>nd</sup> Monday of each month at City Hall in the Council Chambers.

Attached for review is the proposed 2024 meeting calendar with approved city holidays; TIRZ No. 1 & No. 2 Board meetings are highlighted in **brown**. The March, April, October, November meetings conflict with holidays and may need to be rescheduled. Below are proposed meeting dates for these meetings. The Board may select to cancel these meetings, and meetings may also be rescheduled throughout the year as the Board sees fit.

- April 8<sup>th</sup>: meeting is on Eclipse Day
  - Proposed meeting date of **Monday, April 15<sup>th</sup>**
- October 14<sup>th</sup>: meeting is on Columbus Day
  - Proposed meeting date of **Monday, October 21<sup>st</sup>**
- November 11<sup>th</sup>: meeting is on Veterans Day
  - Proposed meeting date of **Monday, November 4<sup>th</sup>**

**Board Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

**Attachments:** 1. TIRZ No. 1 & No. 2 Board 2024 Proposed Calendar

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. Board, Staff and City Council Member liaison(s)
  - b. City website main calendar
  - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Board, Staff and City Council Members