



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Andrew Binz, PCS Director

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**Council Meeting Date:** March 19, 2024

**Agenda Item Wording:** Discuss and consider approval of the bid from Southwest Monument & Sign and the authorization for the City Administrator to execute an agreement for the construction and installment of the Park System Signage Phase 2 signs.

**Agenda Item Sponsor:** Wade King

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**Summary/Background:** The Park System Signage Plan was completed by Studio 16:19 in February of 2022. Phase I of the plan included informational and wayfinding signage for Founders Memorial Park which was completed in 2023.

Studio 16:19 was contracted to manage the bidding process for the signs to be installed at Sports & Recreation Park which ended on March 1, 2024. Three companies submitted bids on the project. Southwest Monument & Sign submitted the lowest bid of \$66,560.00. Studio 16:19 recommended awarding the bid to Southwest Monument & Sign.

**Commission Recommendations:** NA

**Recommended Council Actions:** Approval of the Park System Signage Phase 2 bid from Southwest Monument & Sign and authorize the City Administrator to execute an agreement for the construction and installment of the Park System Signage Phase 2 signs.

**Attachments:** Final Bid – Southwest Monument  
DS Park System Signage Phase 2 – Bid Tab  
DS Park System Signage Phase 2 – Bid Results  
Construction Contract – Southwest Monument  
Exhibit A DS Park System Signage Phase 2 – Plans  
Exhibit B DS Park System Signage Phase 2 – Tech Specs.

**Next Steps/Schedule:** Execute an agreement with Southwest Monument & Sign for the construction and installment of the Park System Signage Phase 2 signs.