



FOUNDERS DAY COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, November 08, 2021 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission Present, Chair Medcalf called the meeting to order at 6:37 pm.

Commission Members present were:

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Darrell Debish
Brian Daniel
Sharon Goss
Larry Hans
Clinton Holtzendorf
Dee Marsh
Michael Monaghan
Danny Rowe
Brad Thomas
Brian Varnell
Susan Warwick

Commission Member absent was:

Jeff Shindler

Staff, Consultants & Appointed/Elected Officials present

Parks & Community Services Director Kelly Schmidt
City Council Member Sherri Parks

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioner Jeff Shindler. Commissioner Monaghan seconded the motion which carried unanimously 12 to 0.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the

agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the October 25, 2021, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the October 25, 2021, Founders Day Commission regular meeting minutes with a correction of the date on report #12 (Nov 15, 2022 should have been Nov 15, 2021). Commissioner Monaghan seconded the motion which carried unanimously 12 to 0.

BUSINESS

- 2. Discuss and consider possible action regarding Shuttles related to the 2022 Founders Day Event.** *Presenters: Joe Peterson and Glenn Walsh, Dripping Springs Rotary Club*

Discussion included location(s) for parking of cars of shuttle riders (the high school parking lot, and possibly a location east of the event). Drop-off and pick-up of shuttle riders at the event could possibly be at the Stephenson building. Shuttles will be provided on Saturday only of the event. Shuttles will be free for the riders. The Founders Day Commission has \$4000 budgeted for shuttles and drivers. There will be no charge to use the DSHS parking lot as long as the shuttle rides are free. We will hire commercial drivers. The Rotarians will look into the cost of the shuttles and drivers, and will report back to the Commission at the December 13, 2021 meeting.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan

Arts & Crafts vendor applications will be emailed to past vendors on December 1, 2021. Applications will be available to new vendors on January 1, 2022.

- 4. Carnival & Food Committee**
Commissioners Goss and Warwick

Carnival and food vendors are committed.

- 4. Entertainment Committee**
Commissioners Thomas and Daniel

Commissioners Thomas and Daniel are working on the line-up.

5. Parade Committee.

Commissioners Medcalf and Holtzendorf

Parade information will be posted on the city website in January, 2022.

6. Publicity Committee

Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan

FAQs will be posted on the city website.

8. Sanitation Committee – No Report at this time.

Commissioner Hans

9. Security Committee – No report at this time.

Commissioners Medcalf and Debish

10. Site Plan Committee

Commissioners Monaghan, Shindler and Medcalf

Commissioners looked at the new site plan before it is finalized.

11. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh

Committee is working on securing sponsorships.

12. Traffic & Parking Committee

Commissioners Medcalf and Debish

13. Volunteer Committee

Requests for volunteers will be sent to Parks & Community Service Director Schmidt and Communication Director Sullivan.

UPCOMING MEETINGS

Founders Day Commission Meetings

December 13, 2021, at 6:30 p.m.

January 10, 2022, at 6:30 p.m.

January 24, 2022, at 6:30 p.m.

City Council & Board of Adjustment Meetings

November 16, 2021, at 6:00 p.m.

December 7, 2021, at 6:00 p.m.

December 21, 2021, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Holtzendorf to adjourn the meeting. Commissioner Thomas seconded the motion which carried unanimously 12 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:11 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission