



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, April 14, 2025, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Shindler called the meeting to order at 6:36 p.m.

Commission Members present were:

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Jerome Borges
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberly Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials present were:

Parks & Community Services Assistant Director Emily Nelson
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Deputy City Attorney Aniz Alani
Emergency Preparedness and Homeland Security Director Roman Baligad
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present

the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public spoke.

MINUTES

- 1. Discuss and consider approval of the March 24, 2025, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Borges to approve the March 24, 2025, Founders Day Commission regular meeting minutes. Vice Chair Holtzendorf seconded the motion which carried unanimously 13 to 0.

BUSINESS AGENDA

- 2. Discuss and consider approval of a procedural change to upcoming meeting on Saturday, April 19 from a business meeting to a quorum notice.**

A motion was made by Vice Chair Holtzendorf to approve the procedural change to the upcoming meeting on Saturday, April 19 from a business meeting to an 8:30 a.m. quorum notice. Commissioner Strang seconded the motion which carried unanimously 13 to 0.

DEPARTMENT REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

Coordinator Krantz reported that electrical needs and locations have been inventoried. She also answered questions about directional signage, sponsor packets, and parking passes. Marketing Specialist Hartnett asked commissioners to send to her the names of all event volunteers as soon as possible after the event.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 3. Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz

Arts & Crafts booths are ready to go. One booth is being held in case we have a last-minute sponsor.

4. Budget Committee

Commissioners: Garza

Staff: Finance Director Shawn Cox

Expenses are under budget.

5. Carnival & Food Committee

Commissioners: Goss, Warwick, and Phillips

Carnival tickets are available. Food vendors are ready to go. All permits, applications, documents, and fees are complete.

6. Cook-Off Committee

Commissioners: Garza, Cornett, and Toms

Commissioner Garza requested a walkthrough to be certain that electrical needs in the cookoff area will be met.

7. Downtown Relations Committee

Commissioners: Holtzendorf and Searle

Staff: Community Events Coordinator Johnna Krantz

Notices are out. Commissioner Searle is responding to any, and all, questions from the downtown businesses.

8. Entertainment Committee

Commissioners: Holtzendorf and Cornett

Staff: Community Events Coordinator Johnna Krantz

Entertainment is ready to go. Times for setup of stage and tents were discussed. Former Commissioner Brad Thomas will emcee the parade on Friday. His new location will be in front of Hudsons. He will also emcee at the entertainment stage on Saturday. Jason McNutt of Hill Country Bible Church is the contact person for the Sunday community church service.

9. Parade Committee

Commissioners: Rutherford and Holtzendorf

Staff: Community Events Coordinator Johnna Krantz

Parade meeting was held. Emails were sent to the few who did not attend. Location of police patrol cars and motorcycles during and after the parade was discussed.

10. Parking & Transportation Committee

Commissioners: Garza and Toms

Staff: Emergency Management Coordinator Roman Baligad and Community Events Coordinator Johnna Krantz

Locations for Saturday shuttle bus and for handicapped parking were discussed.

11. Publicity Committee

Commissioners: Ward

Staff: Content Marketing Specialist Stephanie Hartnett

Commissioner Ward complemented Content Specialist Hartnett on handling publicity on social media.

12. Safety, Security & Traffic Control Committee

Commissioners: Handley and Strang

Staff: Emergency Management Coordinator Roman Baligad

Commissioner Strang, Chair Shindler, and former Commissioner Darrell Debish had a walkthrough last Saturday to go over fencing, lighting, bike racks, plan for area behind the new car wash, and more. Strategy for picking up the bike racks after the parade was discussed. In addition to commission members, city employees, and CERT members, additional able-bodied volunteers are needed to help pick up the racks.

13. Sanitation Committee

Commissioner: Phillips

Staff: Parks Maintenance Manager Patrick Baglietto

Commissioner Phillips had a walkthrough with the United Rental representative last Friday.

14. Site Plan Committee

Commissioner: Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

Electrical, parking, and fencing maps will be updated.

15. Sponsorship & Hospitality Committee

Commissioners: Cornett, Garza, and Ward

Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

One sponsor had to drop out, but his sponsorship will be moved to next year's event. Another sponsor was found to take his spot.

16. Volunteer Committee

Commissioners: Rutherford

Staff: Community Events Coordinator Johnna Krantz

Volunteers are still needed. Reminders will be sent out.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation

Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Founders Day Commission Meetings

April 19, 2025, @ 6:30 p.m. regular meeting cancelled/Quorum Notice posted for 4/19/25 @ 8:30 a.m.

May 12, 2025, @ 6:30 p.m.

June 9, 2025, @ 6:30 p.m.

City Council Meetings

April 15, 2025, @ 6:00 p.m.

May 6, 2025, @ 6:00 p.m.

May 20, 2025, @ 6:00 p.m.

June 3, 2025, @ 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Holtzendorf to adjourn the meeting. Commissioner Toms seconded the motion which carried unanimously 13 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:52 p.m.

<i>Susan Warwick</i>
<i>Susan Warwick, Founders Day Commission Secretary</i>