



# HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, November 04, 2021 at 4:00 PM

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## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Lewis called the meeting to order at 4:02 p.m.

**Commission Members present were:**

Bruce Lewis, Chair  
Dean Erickson, Vice Chair  
Ashley Bobel  
Minnie Glosson-Needham  
Nichole Prescott

**Commission Members absent were:**

Emilie Kopp  
Tim Brown

**Staff, Consultants & Appointed/Elected Officials present were:**

City Administrator Michelle Fischer  
Senior Planner Tory Carpenter  
Planning Assistant Warlan Rivera  
Architectural Consultant Keenan Smith

### PRESENTATION OF CITIZENS

*Each member of the public who desires to address the Historic Preservation Commission regarding any item for an open meeting may do so immediately before or during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during Presentation of Citizens. The Commission may limit the total amount of time the public may speak on a given item. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. The Commission may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. (Section 1. Subchapter A, Chapter 551, Government Code, Section 551.007)*

No one spoke during Presentation of Citizens.

## MINUTES

1. **Discuss and consider approval of the October 7, 2021, Historic Preservation Commission regular meeting minutes.**

A motion was made by Commissioner Prescott to approve the October 7, 2021, Historic Preservation Commission regular meeting minutes. Commissioner Glosson-Needham seconded the motion which carried unanimously 5 to 0.

## BUSINESS

2. **Public hearing and consideration of approval regarding COA2021-0007: an Application for Certificate of Appropriateness for the installation of a Cluster Mail Box Unit at 511 Mercer Street. *Vicky Lewis, Applicant.***

**a. Staff Report** – Michelle Fischer presented the staff report which is on file. Staff recommends approval of the COA.

**b. Public Hearing** – No one spoke during the Public Hearing.

**c. COA2021-0007** – A motion was made by Commissioner Prescott to approve COA2021-0007: an Application for Certificate of Appropriateness for the installation of a Cluster Mail Box Unit at 511 Mercer Street. Commissioner Bobel seconded the motion which carried unanimously 5 to 0.

3. **Public hearing and consideration of approval regarding COA2021-0006: an Application for Certificate of Appropriateness to replace an existing cedar roof with a corrugated metal roof at the Pound House located on the Dr. Pound Historical Farmstead, 419-B Founders Park Road, Dripping Springs, Texas. *Applicant: Friends of the Pound House***

**a. Staff Report** – Keenan Smith presented the revised staff report which is on file. The applicant has amended their request to a standing seam metal roofing type. Staff recommends approval of the COA with the condition that the applicant obtain any necessary permits for the project and that the manufacturer's specification sheet showing the proposed roof panel, profile and finish shall be submitted for approval prior to issuance of building permit.

**b. Public Hearing** – No one spoke during the Public Hearing.

**c. COA2021-0006** – A motion was made by Vice Chair Erickson to approve COA2021-0006: an Application for Certificate of Appropriateness to replace an existing cedar roof with a corrugated metal roof at the Pound House located on the Dr. Pound Historical Farmstead, 419-B Founders Park Road, Dripping Springs, Texas as amended for a standing seam metal with roof and with the conditions that the applicant obtain any necessary permits for the project and that the manufacturer's specification sheet showing the proposed roof panel, profile and finish shall be submitted for approval prior to issuance of building permit. Commissioner Glosson-Needham seconded the motion which carried unanimously 5 to 0.

## COMMITTEE REPORTS

**4. Landscape Improvements Committee**  
*Commissioner Minnie Glosson-Needham*

Continuing work on Old Fitzhugh sidewalks and planters.

**5. Parking Lot Improvements Committee**  
*Commissioners Dean Erickson and Tim Brown*

No report at this time.

## EXECUTIVE SESSION

*The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

## UPCOMING MEETINGS

**Historic Preservation Commission Meetings**

December 2, 2021, at 4:00 p.m.

January 6, 2022, at 4:00 p.m.

**City Council Meetings**

November 16, 2021, at 6:00 p.m.

December 7, 2021, at 6:00 p.m.

December 21, 2021, at 6:00 p.m.

## ADJOURN

A motion was made by Commissioner Prescott to adjourn the meeting. Vice Chair Erickson seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 4:18 p.m.