

**Parks and Community Services
Proposed FY 2026 Departmental Budget**

GL Account	Description	FY 2024 Actual	FY 2025 Proposed	FY 2025 Adopted	FY 2025 March 31st	FY 2025 Actual	FY 2026 Proposed	Notes
	Transfers In							
	TXF in from Hays County Bond Measure Award							
	TXF from Contingency Funds General							
100-400-47012	TXF from Contingency Funds DSRP							
100-400-47007	TXF from General Fund							
	TXF From CLFRF							
100-400-47005	HOT Funds		16,500.00	16,500.00				
	Lighting Capital (set aside in FY23							
100-400-47002	TXF from Parkland Dedication (Parkland Dedication funds are allocated for Capital Improvements only.)		8,500.00	8,500.00				
100-400-47014	TXF from Parkland Development (Parkland Development funds can be utilized for maintenance costs)							
100-400-47003	TXF from Landscaping Fund		60,000.00	60,000.00			70,000.00	
	Total Transfers In	400.00	85,000.00	85,000.00		-	70,000.00	
	Sponsorships and Donations							
	Christmas on Mercer		3,500.00	3,500.00			4,000.00	Booth and Electricity Fees/Johnna
	Sponsorships & Donations		2,000.00	2,000.00			2,000.00	
100-400-44000	Total Sponsorships & Donations	3,905.00	5,500.00	5,500.00	5,676.00	-	6,000.00	
	Aquatics Program Income							
	Pool Daily Entrance Fees	9,800.00	14,500.00	14,500.00			10,000.00	
	Lifeguard/Red Cross Trainings		750.00	750.00			750.00	\$150 x 5 (offering for free to staff)
	Pool Season Passes	14,695.00	14,000.00	14,000.00			14,000.00	
	Coyote Camp Entrance Fee Income		1,500.00	1,500.00			2,000.00	\$4/camper x 10 weeks x 50 campers
	Pool Events		1,000.00	1,000.00			1,000.00	Movie Nights, Bark in Park, etc...
	Swim Lessons	5,000.00	10,000.00	10,000.00			5,000.00	
100-402-44003	Total Aquatics Program Income	25,181.00	41,750.00	41,750.00	2.40	-	32,750.00	
	Pool & Pavilion Rental Income							
	Tiger Splash	18,735.00	18,735.00	18,735.00			19,238.75	To be based on Latest agreement.
	Pool Rental	3,340.00	2,500.00	2,500.00			3,000.00	10 Rentals @ \$300 per
100-402-44004	Total Pool & Pavilion Rental Income	22,075.00	21,235.00	21,235.00	-	-	22,238.75	
	Park Rental Income							
	Sports & Recreation Athletic Fields	5,250.00	1,500.00	1,500.00			6,000.00	
	Veterans Park/Triangle Rental		500.00	500.00			1,000.00	
	Founders Pavilion Rentals	1,873.00	3,000.00	3,000.00			6,000.00	
	Founders Memorial Athletic Fields	400.00	1,000.00	1,000.00			1,000.00	
	Parking Lot Fee	10,470.00					5,000.00	
100-400-44004	Total Park Rental Income	15,078.00	6,000.00	6,000.00	2,415.00	-	19,000.00	
	Community Service Permit Fees							
	Road Closure Permits		300.00	300.00			125.00	
	Film Permits		500.00	500.00			125.00	
	Commercial Activity in a Park						125.00	

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	Itinerant Vendor Permits		1,000.00	1,000.00			1,000.00	
100-400-44001	Total Community Service Permit Fees	485.00	1,800.00	1,800.00	515.00	-	1,375.00	
	Community Service Programs & Events							
	Adult Softball League Fees		9,500.00	9,500.00			8,800.00	4 Leagues at \$2,200 each = \$8,800
100-400-44002	Total Community Service Programs & Events	6,257.00	9,500.00	9,500.00	20.00	-	8,800.00	
Total Revenues		73,381.00	170,785.00	170,785.00	8,628.40		160,163.75	
Expenditures								
	Other							
	Parks Mileage		500.00	500.00			500.00	Aquatics Manager, Patrick, & Charlie
100-400-64003	Uniforms	954.00	6,000.00	6,000.00	254.00		6,000.00	Parks and Admin Staff
100-400-70003	Total Other	179.31	6,500.00	6,500.00	2,533.00	-	6,500.00	
	Software/IT Equipment							
	Survey Monkey		400.00	400.00			400.00	Share with HR and Marketing (see Lisa)
	When I Work		1,000.00	1,000.00			1,650.00	Park Maintenance,Lifeguards and Camp Staff Scheduling
	Canva		450.00	450.00			450.00	Yearly Subscription - per Johnna
	Jotforms						1,500.00	Yearly Subscription - per Johnna
	Productive Parks		2,104.00	2,104.00			2,104.00	Parks Work Order System
	CivicRec Recreation Business Software		9,250.00	9,250.00			9,675.43	Annual software agreement. Quoted on 11/8/24
	Civic Rec Document Management		5,000.00	5,000.00			3,750.00	Per Year
	Monday						5,000.00	Special Event Software - per Johnna
	Printer for Ranch House						1,000.00	HP Business
	Power DMS		1,500.00	1,500.00			1,500.00	Accreditation Software
Shawn to add	Total Software	-	19,704.00	19,704.00		-	27,029.43	
	Dues, Fees & Subscriptions							
	NRPA Agency Membership		900.00	900.00			900.00	Agency Membership (11 - 20 FT Staff + Board)
	Bird City Texas Certification Fee						500.00	Budget \$500 for 2026 - per Johnna
	Keep Texas Beautiful		200.00	200.00			200.00	Annual Dues - per Johnna
	TRAPS Membership		1,350.00	1,350.00			1,350.00	Agency Membership (11-15 Staff + 10 Board)
	TPPC Membership		125.00	125.00			125.00	Texas Public Pool Council
100-400-63004	Total Dues, Fees & Subscriptions	2,713.44	2,575.00	2,575.00	1,350.00	-	3,075.00	
	Advertisements + Marketing							
	Parks & Community Services Explore Guide		12,000.00	12,000.00			12,000.00	Additional printings & Mailings/Digital Flipbook Subscription.
	HR - Recruitment Ads		1,000.00	1,000.00			1,000.00	TRAPS, Indeed, NRPA
	General Event Banners & Yard Signs		1,000.00	1,000.00			1,000.00	Bark in the Park, Movies in the Park, Community Clean up Days, Star Party, Lights Out Drip, IDS Week, Festival of Flight; 10 banners @ \$100 each
	Event Marketing		1,500.00	1,500.00			1,500.00	Online/ Social Media/Paper Ads
	PCS Bags						1,500.00	3,000 Bags
	Feeder Watch						20.00	Master Naturalist Bird Counts
100-400-66001	Total Advertising & Marketing	8,396.11	15,500.00	15,500.00	2,570.00	-	17,020.00	
IMPROVEMENTS (CIP)								

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GL Account	Description	FY 2024 Actual	FY 2025 Proposed	FY 2025 Adopted	FY 2025 March 31st	FY 2025 Actual	FY 2026 Proposed	Notes
	All Parks Improvements							
	PCS Master Plan		75,000.00	75,000.00				
	Storage Unit at Ranch House		72,000.00	72,000.00				
	Dirt Removal at DSRP		100,000.00	100,000.00				
	DSRP - Path to Pond		70,000.00				73,500.00	\$70,000 Move to 2026 per Mayor
	DSRP - Path from RV's to Playground		140,000.00	-			147,000.00	\$140,000 Move to 2026
	Restroom Improvements - Founders & SRP						225,000.00	Founders, SRP Restrooms
	Park Lighting Compliance						10,000.00	See Shane
	DSRP - Trail Wayfinding Signage						185,000.00	Bid Services, Construction Docs, and Construction
100-400-71004	Total All Parks Improvements	14,110.15	457,000.00	247,000.00	80,956.00	-	640,500.00	
	Founders Memorial Park Improvements							
	Parking lot improvements/dumpster enclosure		155,000.00	155,000.00				
	Pool - Natural Gas Line		50,000.00	-			50,000.00	\$50,000 Move to 2026
	Replace Toilets, Urnials and Sinks		20,000.00	20,000.00				Moved to All Parks Improvements
	Pool Chemical Storage		10,000.00	10,000.00				
	Trail Extension Project						3,000.00	Relocate parking lot crossing
100-400-71005	Total Founders Memorial Park Improvements	561,136.29	235,000.00	185,000.00	460.00	-	53,000.00	
	Sports & Recreation Park Improvements							
	Phase I Baseball Field Lights - \$400,000						400,000.00	See Mike Cork for Estimate. Move to 2026 per the Mayor contingent on Funding
	*Phase 2- Softball #2 - \$250,000							
	Phase 3 - Softball Upper & Lower + Soccer #7 - \$1,000,000							
	Phase 4 –Soccer #6 (A-E)- \$350,000							
	Phase 5 – Soccer Lower, Soccer upper - \$650,000							
	New scorekeeper benches at Adult Softball		5,000.00	5,000.00				
	Adult Softball Lights Repair		10,000.00	10,000.00				
	Adult Softball Outfield and Infield Repair		45,000.00	45,000.00				
	Replace Toilets, Urnials and Sinks		10,000.00	10,000.00				Moved to All Parks Improvements
	Replace Broken Lights at Adult Softball Fields						15,000	ATX Electrical - 8 lights
	Irrigation in Front Beds						15,000	Getting Quotes
	Replace/Remove Athletic Field Fencing		35,000.00				35,000	\$35,000 Move to 2026
100-400-71006	Total Sports & Rec. Park Improvements	68,360.00	105,000.00	70,000.00	59,554.00	-	465,000.00	
	Charro Ranch Park Improvements							
	Park System Signage Phase 3		75,000.00					Future Improvement
100-400-71007	Total Charro Ranch Improvements	-	75,000.00	-		-	-	
	Veterans Memorial Park /Triangle Improvements							
	Triangle Banner Display Structure							\$25,000 Display Banner - on hold.
	Boulders for Parking Lot		5,000.00	5,000.00				
100-400-71009	Total Veterans Memorial Improvements	-	5,000.00	5,000.00		-	-	
	Rathgeber Natural Resource Park Improvements							

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	Phase I RGNRP - Schematic Design, Survery & Geotechnical, Construction Documents, Permitting & Regulatory						695,150.00	\$695,150 Estimate from RVI.
100-400-71010	Total Rathgeber Improvements	292,571.79	-	-	5,729.00	-	695,150.00	
	Arrowhead Park Improvements							
	Master Plan, Required Site Analysis & Visioning Plan							
	Total Arrowhead Park Improvements						-	
	Skatepark Improvements							
	Landscaping (grass, plant material,etc.)/Lights		25,000.00	25,000.00			25,000.00	Lights
100-400-71012	Skatepark Improvements	164,787.97	25,000.00	25,000.00	-	-	25,000.00	
	Total Improvements	1,100,966.20	902,000.00	532,000.00		-	1,878,650.00	
PARK UTILITIES								
	Miscellaneous Park Utilities							
100-400-65007	Portable Toilets - All Parks	7,410.00	10,000.00	10,000.00	3,200.00		10,000.00	
	Hays Trinity Groundwater Consevation District		150.00	150.00			150.00	HTGCD Permit
100-400-65000	Fiber to Ranch House		8,568.00	8,568.00			8,568.00	Per Jason / \$714/month
100-400-65007	Total Misc. Park Utilities	8,095.00	18,718.00	18,718.00	3,200.00	-	18,718.00	
	Sports & Recreation Park Utilities							
100-400-65011	S&R Park Water	14,159.54	13,000.00	13,000.00	14,088.00		13,000.00	DSYSA Irrigation Agreement
100-400-65012	S&R Electric	(7,352.55)	2,500.00	2,500.00	1,286.00		2,500.00	Ask Shawn about 2024 Actual
	Total SRP Utilities	6,806.99	15,500.00	15,500.00	15,374.00	-	15,500.00	
	Veterans Memorial Park Utilities							
100-400-65010	Triangle Water	386.98	500.00	500.00	211.00		500.00	
100-400-65009	Triangle Electric	-	500.00	500.00			500.00	
	Total VMP Utilities	386.98	1,000.00	1,000.00	211.00	-	1,000.00	
	Founders Memorial Park & Pool Utilities							
100-400-65013	FMP Pavilion Water	-	300.00	300.00	220.00		300.00	
100-400-65014	Founders Park Electricity	6,183.13	-	-	2,740.00			Shawn combined with Pool Electricity
100-402-65013	FMP Pool Water	3,519.33	5,000.00	5,000.00	2,582.00		5,000.00	
100-402-65014	FMP Pool Electricity	-	4,500.00	4,500.00			6,000.00	
100-402-65000	FMP Pool Network & Phone	3,707.11	2,500.00	2,500.00	1,025.00		7,500.00	See Jason \$625/month
100-402-65019	FMP Propane for Pool heater	2,514.90	10,000.00	10,000.00			6,000.00	
	Total Founders Utilities	9,741.34	22,300.00	22,300.00	6,567.00	-	24,800.00	
	Rathgeber Natural Resource Park Utilities							
	RGNR - Water							
	RGNR - Electric							
	Total Rathgerber Utilities	-	-	-		-	-	
	Total Utilities	25,030.31	57,518.00	57,518.00		-	60,018.00	

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MAINTENANCE								
	General Maintenance (All Parks)							
	General	8,667.94	15,000.00	15,000.00			25,000.00	LCRA Step Forward Day/ Jani King Agreement (\$1,037/month)/ Playground Mulch
	Trail Maintenance	-					25,000.00	Debris Removal, Grooming
100-400-64005	Equipment Rental	-		5,000.00			5,000.00	
100-400-63013	Total Gen. Maint	8,667.94	15,000.00	20,000.00	5,980.00	-	55,000.00	
	Founders Pool Maintenance							
	Pool Maintenance + Repairs		6,000.00	6,000.00			6,000.00	Plumbing, Vandalism Repair, Equipment Repair
	Pool House Paint		15,000.00	15,000.00				Wood Stain
	Replace Filter Sand						1,500.00	See Drew
100-402-63015	Total Pool Maint.	8,346.20	21,000.00	21,000.00	15,505.00	-	6,000.00	
	Founders Park Maintenance							
	Trail Grooming + Park Maintenance		5,000.00	5,000.00				
	Grounds Maintenance (Founders Park Lawn) + Grounds Contract		9,000.00	9,000.00			9,000.00	Mowing Contract Bid
	Tree Trimming and Landscaping		10,000.00	10,000.00			10,000.00	
	General Maintenance		2,000.00	2,000.00			7,000.00	Vandalism Repair, Plumbing, Playground Repair
	Repaint Parking Lot						3,000.00	See Riley
100-400-63015	Total Founders Park Maint.	8,677.83	26,000.00	26,000.00	188.00	-	29,000.00	
	Skatepark Park Maintenance							
	Skatepark Maintenance		2,500.00	500.00			500.00	
100-400-63036	Total Skatepark Maint.	-	2,500.00	500.00		-	500.00	
	S & R Park Maintenance							
	Grounds Maintenance (Lawn Maintenance) + Grounds Contract		22,500.00	22,500.00			22,500.00	Mowing Contract Bid
	Tree Trimming and Landscaping		10,000.00	10,000.00			10,000.00	
	Trail Grooming + Maintenance		5,000.00	5,000.00				Added to General Maintenance
	General Maintenance		6,000.00	6,000.00			11,000.00	VB Poles, Fence Work, Playground Parts, Rocks etc..
100-400-63016	Total SRP Maint.	22,306.56	43,500.00	43,500.00	2,004.00	-	43,500.00	
	Charro Ranch Park Maintenance							
	Trail Grooming + Maintenance		750.00	750.00				
	Grounds Maintenance General Grounds Contract		9,000.00	9,000.00			9,000.00	Mowing Contract Bid
	Prescribed Burn		5,000.00	5,000.00			5,000.00	
	Tree Trimming and Landscaping		10,000.00	10,000.00			10,000.00	
	Demo Garden Maintenance		500.00	500.00			300.00	Michael Meves
	Rainwater Collection Tank Maintenance		400.00	400.00			400.00	Michael Meves
	General Maintenance		500.00	500.00			1,000.00	Michael Meves
100-400-63017	Total Charro Maint.	5,645.44	26,150.00	26,150.00	-	-	25,700.00	

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	Triangle/Veterans Memorial Park Maintenance							
	Tree Trimming and Landscaping		5,000.00	5,000.00			5,000.00	
	Grounds Maintenance		500.00	500.00			500.00	
	General Maintenance		200.00	200.00			200.00	
100-400-63018	Total VMP Maint.	122.41	5,700.00	5,700.00	-	-	5,700.00	
	Rathgeber Natural Resource Park Maintenance							
	Grounds Maintenance							Mowing Contract
	Trail Maintenance							
	General Maintenance							
100-400-63037	Total Rathgeber Maint.	36.93	-	-		-	-	
	Arrowhead Park Maintenance							
	Grounds Maintenance							Mowing Contract
	Trail Maintenance							
	General Maintenance							
	Total Arrowhead Park Maint.	-	-	-		-	-	
	Ranch Park Maintenance							
200-401-63003	Grounds Maintenance	7,397.11	15,000.00	15,000.00	1,440.00		10,000.00	Mowing Contract Bid - Move to PCS Budget
	Tree Trimming and Landscaping						10,000.00	Move to PCS Budget
200-400-63035	General Maintenance/Ranch House	5,055.44	2,000.00	2,000.00	1,980.00		2,000.00	Move to PCS Budget
	Total Ranch Park Maint.	12,452.55	17,000.00	17,000.00	3,420.00	-	22,000.00	
	Total Maintenance	53,803.31	156,850.00	159,850.00		-	187,400.00	
SUPPLIES								
	General Supplies							
	General Park Supplies		2,000.00	2,000.00			10,000.00	Pet Waste Bags, Trash Can Replacement
	Cleaning and toiletry supplies for Park Restrooms		5,000.00	5,000.00			5,000.00	25% of DSRP
	Pesticide and Herbicide		600.00	600.00			600.00	
	Tools		10,000.00	10,000.00			10,000.00	Hand Tools for Trucks; General Tools and Equipment; Safety Lights for PCS Trucks
	PCS Operations Supplies		2,000.00	2,000.00			2,000.00	Office Supplies, Laminating Rols, Coffee, etc...
100-400-64011	Total General Supplies	3,694.58	19,600.00	19,600.00	3,594.00	-	27,600.00	
	Community Services Event Supplies							
	Festival of Flight		1,000.00	1,000.00			1,000.00	Program supplies and entertainment.
	Community Clean-Up Days		200.00	200.00			200.00	Program supplies (trash bags, gloves, replacemenet trash grabbers), snacks and incentives
	Movies in the Parks		3,000.00	3,000.00			3,300.00	Movies in the park licenses. 6 Movies @ \$550 each.
	2 Micro Events		1,000.00	1,000.00			1,000.00	Bird City Events, Bark in the Park, Kite Fest.etc
	Event Give Aways		5,000.00	5,000.00			5,000.00	Christmas on Mercer/Founders Day/Parks & Rec Month, Volunteer Appreciation etc.

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	Program Supplies		750.00	750.00			-	Moved to Program Supplies
100-400-64015	Total Comm. Ser./Event Supplies	7,129.67	10,950.00	10,950.00	254.00	-	10,500.00	
	Program Supplies							
	Recreation Program Supplies		750.00	750.00			750.00	Swim Programs,Education Programs,etc...
100-400-64015	Total Program Supplies	-	750.00	750.00		-	750.00	
	Charro Ranch Supplies							
	General CRP Supplies		850.00	850.00			500.00	
	Bird Seed		200.00	200.00			1,000.00	Michael Meves
100-400-64012	Total Charro Supplies	1,133.48	1,050.00	1,050.00	55.00	-	1,500.00	
	Founders Pool Supplies							
	General FMP Supplies		2,000.00	2,000.00			2,000.00	
	Staff Uniforms		1,500.00	1,500.00			1,500.00	lifeguards + swim instructors
	Office Supplies		500.00	500.00			500.00	
	Patio Furniture (Tables, Chairs, Lounge Chairs, etc..)		\$4,500	\$4,500			\$4,500	Lounge Chairs
	Swimming Pool Cleaning Supplies		1,000.00	1,000.00			1,000.00	Bathroom & Cleaning Supplies
	Staff Training and Supplies		700.00	700.00			700.00	Red Cross Fees, First Aid, CPR Masks, Whistles, Tubes
	Small Tools		1,000.00	1,000.00			1,000.00	Leaf Blower, Brush Heads, Skimmer nets
	Pool Chemicals		15,000.00	15,000.00			15,000.00	
100-402-64013	Total Fouinders Pool Supplies	12,338.60	26,200.00	26,200.00	50.00	-	26,200.00	
	Sports & Recreation Park Supplies							
	General SRP Supplies		400.00	400.00			400.00	Volleyball and Basketball nets
100-400-64014	Total SRP Supplies	156.49	400.00	400.00	46.00	-	400.00	
	Rathgeber Supplies							
	Data Plan for Cameras		504.00	504.00			504.00	Includes all 4 cameras (\$120 for 1st Camera and \$96 for other 4 Cameras)
	Supplies for Cameras		1,000.00	1,000.00			1,000.00	Batteries, SD Cards, Replacement Cameras,etc..
100-400-64033	Total Rathgeber Supplies	749.86	1,504.00	1,504.00		-	1,504.00	
	Total Supplies	25,202.68	60,454.00	60,454.00		-	68,454.00	
Seasonal Program & Aquatics Personnel								
	Aquatics Staff							
	Head Lifeguards		36,960.00	36,960.00			36,960.00	New Pay Range: \$19 -\$24 @ 35 hours / week
	Lifeguards		55,000.00	66,000.00			66,000.00	New Pay Range: \$16 -\$20 @ 35 hours / week
	Swim Instructors Contractual		6,000.00	6,000.00			6,000.00	Contractual
	Pool Cashier		8,800.00	8,800.00			-	
	SUI & Employment Taxes		9,053.00	9,053.00			9,053.00	Shawn
100-402-60007	Total Aquatic Staff	62,868.24	115,813.00	126,813.00	3,265.00	-	118,013.00	

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	Contracted Services							
100-400-70007	Events		3,000.00	3,000.00	1,695.00		3,000.00	Christmas on Mercer Security/EMS
100-400-62011	Parks Planning Consultants		10,000.00	10,000.00	1,245.00		35,000.00	Brent Luck, Studio 16:19, RVI, Halff
100-400-64015	Score Keepers for Adult Softball		2,400.00	2,400.00	254.00			Contracted Out
100-400-64015	Umpires for Adult Softball		1,440.00	1,440.00				Contracted Out
	Payroll Tax Expenses							Shawn
	Parks On Call							\$10,200 taken out per shawn.
	Total Program/Event Staff	-	16,840.00	16,840.00	3,194.00	-	38,000.00	
	Employment Taxes							
	PCS/Parks FICA							
	Parks Med							
	Office Med							
	Total Taxes	-	-	-			-	
	Seasonal & Program Staff Total	62,868.24	132,653.00	143,653.00		-	118,013.00	
	TX to DSRP OP	-	-	-				
	Total Expenditures	1,279,159.60	1,334,050.00	978,050.00		-	2,404,159.43	
	Balance	(1,205,778.60)	(1,163,265.00)	(807,265.00)		-	(2,243,995.68)	