



## FOUNDERS DAY COMMISSION REGULAR MEETING

### City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, March 08, 2021 at 6:30 PM

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## MINUTES

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

***Join Zoom Meeting***

<https://us02web.zoom.us/j/84751813344?pwd=STc4djVGelFTUDl4RTZPaFVSRkNvdz09>

***Meeting ID:*** 847 5181 3344

***Passcode:*** 960026

***Dial Toll Free:***

877 853 5257 US Toll-free

888 475 4499 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/u/kdx2vstPUy>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/84751813344>

### CALL TO ORDER AND ROLL CALL

***Commission Members present***

Brenda Medcalf, Chair

Brian Daniel

Darrell Debish

Martin Garza

Sharon Goss

Clinton Holtzendorf

Michael Monaghan

Brian Varnell

Susan Warwick

Jeff Shindler

***Commission Members absent***

Jake Adams, Vice Chair

Brad Thomas

Dee Marsh

**City Staff, Consultants & Appointed/Elected Officials**

Parks & Community Services Director Kelly Schmidt  
Events & Programming Coordinator Maggie Peterson  
Communications Director Lisa Sullivan  
City Attorney Laura Mueller  
Mayor Pro Tem Taline Manassian

**Guest**

Vicky Lewis

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:33 pm.

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioners Jake Adams, Dee Marsh, Michael Monaghan, and Brad Thomas. Commissioner Garza seconded the motion which carried unanimously 8 to 0.

As Commissioner Monaghan arrived in the meeting at 6:48, Commissioner Debish made the motion to remove Commissioner Monaghan's name from the previous motion to excuse his absence. Commissioner Daniel seconded the motion which carried unanimously 9 to 0.

**MINUTES**

- 1. Discuss and consider approval of the February 8, 2021 Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the February 8, 2021 Founders Day Commission regular meeting minutes. Commissioner Garza seconded the motion which carried unanimously 8 to 0.

## BUSINESS

- 2. Discuss and consider recommendation regarding the use of funds from Founders Day to donate \$4000 to each of the three contributing organizations within the Commission: The Cook-Off Club, The Dripping Springs Lions Club, and St. Martin de Porres.**

Commissioner Debish made the motion to approve the recommendation regarding the use of funds from Founders Day to donate \$4000 to each of the three contributing organizations within the Commission: The Cook-Off Club, The Dripping Springs Lions Club, and St. Martin de Porres. Commissioner Daniel seconded the motion which carried unanimously 9 to 0.

- 3. Discuss and consider the approval of the proposed 2021-2022 Founders Day Marketing Plan to support the three organizations involved in the Founders Day Commission: The Cook-Off Club, The Dripping Springs Lions Club, and St. Martin de Porres.**

Commissioners Garza, Marsh, Daniel and Holtzendorf will work with Communications Director Sullivan to revise the 2021-2022 Founders Day Marketing Plan. Therefore, this item is tabled until the May 10, 2021 Founders Day Commission regular meeting.

## STANDING COMMITTEE REPORTS

*The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.*

No reports were made at this time.

- 4. Arts & Crafts Committee**  
*Commissioner Monaghan*
- 5. Carnival & Food Committee**  
*Commissioners Goss and Warwick*
- 6. Entertainment Committee**  
*Commissioners Thomas and Daniel*
- 7. Parade Committee**  
*Commissioners Medcalf and Holtzendorf*
- 8. Publicity Committee**  
*Commissioners Medcalf, Adams, Holtzendorf, Daniel, and Maggie Peterson and Lisa Sullivan*
- 9. Sanitation Committee**  
*Commissioner Garza*

10. **Security Committee**  
*Commissioners Medcalf and Debish*
11. **Site Plan Committee**  
*Commissioners Monaghan and Medcalf*
12. **Sponsorship & Underwriting Committee**  
*Commissioners Adams, Debish, Daniel and Marsh, and Maggie Peterson*
13. **Traffic & Parking Committee**  
*Commissioners Medcalf and Debish*
14. **Volunteer Committee**  
*Maggie Peterson*

## UPCOMING MEETINGS

A motion was made by Commissioner Garza to cancel the April 12, 2021 Founders Day Commission regular meeting. Commissioner Debish seconded the motion which carried unanimously 9 to 0.

### *Founders Day Commission Meetings*

April 12, 2021 at 6:30 p.m.

May 10, 2021 at 6:30 p.m.

June , 2021 at 6:30 p.m.

### *City Council & Board of Adjustment Meetings*

March 9, 2021 at 6:00 p.m.

March 16, 2021 at 6:00 p.m.

April 13, 2021 at 6:00 p.m.

April 20, 2021 at 6:00 p.m.

## ADJOURN

A motion was made by Commissioner Daniel to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously 9 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:00 pm.

*Susan Warwick*

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Susan Warwick, Secretary  
Founders Day Commission