



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Andrea Cunningham, City Secretary

Commission Meeting Date: October 14, 2020

Agenda Item Wording: **Discuss and consider approval of the Utility Commission 2021 Annual Meeting Calendar.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: Annually the City prepares the meeting calendar for Boards, Commissions and Committees. The attached calendar for the Utility Commission considers the approved City of Dripping Springs Holiday Calendar and additional observed holidays by DSISD.

The Utility Commission meets the 2nd Wednesday of each month at 4:00 p.m. The attached calendar for the Commission has no conflicts with City Holidays or DSISD holidays; however, the November meeting occurs the day before Veterans Day which is a City Holiday and administrative offices will be closed. The Commission may consider rescheduling this meeting to the 3rd Wednesday, November 17, 2020.

Recommended Commission Actions: Staff recommends approval of the attached Utility Commission 2021 meeting calendar; and it is the at the Commission's pleasure to reschedule the November 2021 meeting.

Attachments:

1. Approved City Hall Holiday Calendar
2. Proposed UC 2021 Meeting Calendar

Next Steps/Schedule:

1. Prepare 2021 meeting calendar for review and approval by City Council.
2. Upon City Council approval meetings will be updated on the City website and calendar invites will be forwarded to Commission Members.