

ARTICLE 6.05. FARMERS MARKET COMMITTE

DIVISION 1. GENERALLY

Sec. 6.05.001. Title.

This article shall be commonly cited as the Farmers Market Committee-ordinance.

Sec. 6.05.002. Purpose.

The purpose of the Dripping Springs Farmers Market Committee_(the "committee") is to:

- (1) fulfill the Mission of the Market;
- (2) provides ~~oversight~~ of the Market in order to make recommendations related to the Market; and
- (3) serves as an advisory body for the city council.

Sec. 6.05.003. Mission of the market.

To provide a community gathering place where local food producers, artisans, and related community organizations educate and sell directly to consumers.

Sec. 6.05.004. Definitions.

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the code of ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the code of ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.

- (b) Specific.

Agricultural facilities: A farm, garden, ranch, or greenhouse where produce is grown.

Agricultural Producer: Producer who raises and grows food products.

City administrator: The employee appointed by the city council to serve as the chief administrative officer of the city.

City limits: The incorporated municipal boundary of the city.

Committee: The farmers market committee created herein.

Director: The city employee serving as director of parks, ~~recreation and open space~~ and community services for the city, ~~as designated by the city council~~.

ETJ: The extraterritorial jurisdiction of the city.

Market manager: The city employee designated by the city administrator to supervise the operations of the market and serves under the direction of the Parks and Community Services Director.

Market Participants: Participants in the Market include Vendors, Agents, and any other individual who has applied and received approval to participate in the Market.

Sec. 6.05.005. Membership, Meetings

- (a) Number of members. The committee shall have eight members.
- (b) Terms of members. Committee members will serve two-year terms. Members may be reappointed with no limitation on the number of terms one member may serve.
- (c) Member selection.
 - (1) Every year, city staff will prepare a slate of nominees for city council consideration.
 - (2) Committee members shall be appointed by majority vote of the city council.
 - (3) Committee members may be residents or business owners with agricultural facilities in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be Market Vendors of which one (1) shall be an agricultural producer.
 - (4) Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (e) Officers. The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.
- (f) Member removal.

The city council may remove committee members by majority vote, with or without cause.
- (g) Resignation; vacancies.

A committee member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular committee meetings will constitute automatic notification of intent to resign. The committee may provide recommendations to the city council related to the removal or appointment of committee members. The city council may fill vacancies by majority vote. Committee members appointed to fill a vacancy will complete the unexpired portion of the term.

(h) Meetings.

- (1) The committee will meet monthly, as coordinated with and arranged by city staff. Agendas will be drafted by the chair with the support of city staff.
- (2) A quorum of four or more committee shall constitute a quorum. The chair shall count toward the establishment of a quorum. Abstentions shall not affect the establishment of a quorum. A quorum is required to take action as the Dripping Springs Farmers Market Committee.

Sec. 6.05.006. Authority.

The committee is advisory only. They have no authority to make decisions binding on the city. The authority of the committee will include:

- (a) To make recommendations to the city council regarding market operations.
- (b) To evaluate the market to identify means of making improvements.
- (c) To make recommendations related to the drafting and implementation of all rules and procedures for the market to the city council.
- (d) To assist city staff with the operations of the market, in addition to preparations and post-event recovery of the site.
- (e) To make recommendations to city council regarding budget for the farmers market and expenditures related to appropriated funds.
- (f) To perform other duties as established in the rules and regulations for market operations, as enacted by the city council.
- (g) The committee's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

Sec. 6.05.007. Support.

- (a) City staff shall provide logistical support to the committee and its subcommittees, as defined by access to city facilities for purposes of public meetings; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support.
- (b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services).
- (c) The city shall provide and support an online presence, including but not limited to information on the city website, assistance with an electronic newsletter, and social media for Farmers Market related information and activities and will provide a page via the market

manager upon which the committee may request that the City post additional information related to committee meetings and Farmers Market information.

- (d) City staff shall inform the Committee of changes to personnel, logistical support, and other matters related to the operation of the farmers market.