

# City of Dripping Springs

## Monthly Maintenance Report

*January 2021*

### **Routine Maintenance**

- M-F Weekly Maintenance Check list is completed in the morning
- Wednesday's setup and put away Farmers Market
- WWTP fields and lift stations landscaping
- Ranch House water heater flushed weekly
- Maintenance Meeting Wednesdays (1:00pm) safe distancing in council chambers
- Friday's Vehicles cleaned out, washed, and maintenance check completed
- Banners put up and taken down as needed
- City Hall fogged and sprayed with disinfectant daily
- Mercer St. plant beds maintained

### **Additional Maintenance Completed**

#### **Parks**

- Charro park fence damaged assessed – 1/5
- VMP trees trimmed – 1/5
- Founders pool heaters and concrete slabs removed – 1/6
- Founders park trails brush picked up – 1/7
- Founders pool heater foundation form work – 1/11-1/14
- Founders park vandalized: Chain and locks replaced – 1/11
- VMP electrical checked – 1/11
- VMP banner poles repaired – 1/14
- Founders park vandalized: signs re-installed – 1/19-1/20
- Founders pool ant treatment – 1/25
- Founders pool foundation forms removed – 1/25
- Herbicide applied on park trails – 1/26-1/27
- Charro fence repaired – 1/28

#### **Streets**

- Old Fitzhugh and San Marcos St. potholes repaired – 1/4
- Creek Rd. potholes repaired – 1/5
- North 40 neighborhood potholes repaired – 1/5
- Oak spring and Spring oak rd. potholes repaired - 1/6
- Mercer St. banners repaired x3 (one banner missing) – 1/7
- Old Fitzhugh ROW brush picked up – 1/7
- Butler Ranch rd., Springwood, Post oak pot holes repaired – 1/8
- Mercer St. banners switch out – 1/13
- Rob Shelton and Founders park rd. ROW litter pick-up – 1/21

- Sports Park Rd. and Oak Springs potholes repaired – 1/25
- Founders Park Rd. ROW litter pick up – 1/28
- Old Fitzhugh ROW litter pick-up – 1/28
- Rob Shelton ROW litter pick-up – 1/28

### **Facilities**

- DSRP time clock and key box installed – 1/4
- Assisted ranch hands clean up panels – 1/4
- Water wagon motor repaired – 1/4
- DSRP door handles and re-keying completed – 1/4
- Ranch house a/c filters replaced – 1/11
- Stephenson building a/c filters checked – 1/11
- Ranch House water turned on – 1/11
- DSRP office painting – 1/11-1/15
- DSRP urinal unclogged – 1/13
- DSRP mens toilet repair – 1/15
- Ranch House well filters replaced – 1/19
- DSRP barn light replaced – 1/22
- DSRP RV outlet 35 & 36 replaced – 1/25
- Ranch House pilot light re-lit – 1/25
- DSRP keys and door locks repaired – 1/26
- Stephenson building debris in parking lot removed – 1/27
- DSRP restrooms repaired – 1/27-1/28
- DSRP bleachers set up – 1/29

### **Equipment/Vehicles**

- Chainsaw blades sharpened – 1/5
- DSRP drag wheel repaired – 1/6
- SRWRF mower sent to shop for repair – 1/7
- Small equipment checked and pm'd – 1/7
- 48" mower purchased – 1/8
- SRWRF mower picked up from repairs – 1/15
- Water wagon pump replaced – 1/19
- Chevy 1500 city logo removed – 1/22
- DSRP Kioti 4x4 tire repaired – 1/27
- F-150 BD windshield wipers replaced – 1/27
- DSRP Kiser drag roller basket changed out – 1/29
- 6x14 utility trailer spare tire and tool box mounted – 1/29

### **Other**

- Christmas trees dropped at triangle moved to DSRP – 1/4, 1/5, 1/7, 1/15, 1/20
- Christmas decorations picked up and stored – 1/5-1/7, 1/12-1/13
- Brush burned – 1/8
- Flags half-staff – 1/11

- Flags full-staff – 1/13
- PEC Christmas lights take down – 1/12
- Christmas tree packed away – 1/12
- New tablet training with IT coordinator – 1/20, 1/27

#### **SRWRF**

- Caleterra lift station windscreen repaired – 1/4
- SRWRF, Hays St. and Caleterra lift station fuel delivered – 1/5
- Field 22 leak repaired – 1/6
- Bioxide delivery at Hays St. Lift station – 1/14
- Ant treatment on drip fields – 1/25-1/26