

**CITY OF DRIPPING SPRINGS**  
**MASTER FEE SCHEDULE**

**ARTICLE A1.000 (GENERAL PROVISIONS)**

**SECTION 9. PARKS & COMMUNITY SERVICES**

**9.1 Park Fields and Amenities**

9.1.1 Dripping Springs Sports & Recreation Park

Baseball Field  
Softball Field  
Soccer Field  
Sand Volleyball Court  
Basketball Court  
Adult Softball Fields

9.1.2 Founders Memorial Park

Athletic Fields  
Skatepark  
Pavilion  
Pool

9.1.3 Veterans Memorial Park and The Triangle

**9.2 Fee Basis**

9.2.1 Fees are based on whether or not the user is a resident of the City of Dripping Springs, City of Dripping Springs ETJ, and whether or not the user is a profit or not-for-profit organization.

**9.3 Payment of Fees and Deposits**

9.3.1 Fees and deposits must be paid in full once the rental request is approved by staff.

9.3.2 Additional Fees: Additional charges for picking up trash and/or damage to the field, parking lot, equipment or facilities will be determined by the Parks & Community Services Director after consultation with Dripping Springs Youth Sports Association when appropriate.

**9.4 Field Use Fees**

9.4.1 The Dripping Sports & Recreation Park Baseball Field, Softball Field, Soccer Fields, and Adult Softball Fields, and Founders Memorial Park Fields. Athletic Fields are to be used for the purpose for which they are built (Baseball, Soccer, Softball, Football, Lacrosse) unless approved ahead of time in writing by the Parks & Community Services Director.

9.4.2 Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff.

9.4.3 Hourly Rate (2 hour minimum)  
Resident/ETJ = \$25.00  
Non-Resident & Non-Profit = \$75.00  
Tournaments, Camps & Clinics = \$100.00

9.4.4 Adult Softball Leagues  
Field Use Fees = \$75/Field/Day  
Electricity/Lights = \$75/field/Day

9.4.5 Electricity:  
Single Use = \$35/hour  
Adult Softball Leagues = \$75/field/night

**9.5 Use Fees for Veteran’s Memorial Park and The Triangle**

9.5.1 Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff

9.5.2 Under 4 hours  
Resident/ETJ = \$50.00  
Non-Resident & Non-Profit = \$80.00  
Business or Organization within City Limits = \$100.00  
Business or Organization outside City Limits = \$200.00

9.5.3 Over 4 hours  
Resident/ETJ = \$100.00  
Non-Resident & Non-Profit = \$160.00  
Business or Organization within City Limits = \$200.00  
Business or Organization outside City Limits = \$400.00

**9.6 Park Use Permit Fees:** These fees are in addition to any applicable rental fees.

9.6.1 Commercial Activity: Any Vendors or individuals that sells goods or services for profit = \$30.00/day.

## 9.7 Founders Memorial Park Pool Entry Fees

### 9.7.1 Pool Entry Fees

|   | <b>Resident/ETJ</b> | <b>Non-Resident</b> |
|---|---------------------|---------------------|
| Daily Entry – Child<br>(3 years and younger)            | Free                | Free                |
| Daily Entry – Child<br>(4 – 11 years)                   | \$4.00              | \$6.00              |
| Daily Entry<br>(12 – 59 years)                          | \$5.00              | \$7.00              |
| Daily Entry – Adult Senior<br>(60+ years)               | \$4.00              | \$6.00              |
| Summer Splash Pass – Child<br>(4 – 11 years)            | \$50.00             | \$80.00             |
| Summer Splash Pass<br>(12 – 59 years)                   | \$65.00             | \$95.00             |
| Summer Splash Pass – Senior Adult<br>(60+ years)        | \$50.00             | \$80.00             |
| Family Summer Splash Pass – 4 Family<br>Members or Less | \$130.00            | \$155.00            |
| Family Summer Splash Pass – 5 Family<br>Members or More | \$155.00            | \$180.00            |

## 9.8 Founders Memorial Pool Rental Fees (2 Hour Minimum)

9.8.1 Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff.

9.8.2 Hourly Rate:  
Resident/ETJ = \$100  
Non-Resident & Non-Profit Organization = \$125.00  
Business or Organization = \$200.00

9.8.3 Additional Lifeguards:  
1 per 25 people over 50 attendees = \$35.00/hour/lifeguard  
Parks & Community Services Director or Aquatics Manager to have final decision on the required number of lifeguards.

**9.9 Founders Memorial Park Pavilion Rental Fee (2 Hours Minimum)**

9.9.1 Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff.

9.9.2 Hourly Rate:

Resident/ETJ = \$30.00  
Non-Resident & Non-Profit Organization = \$50.00  
Business or Organization = \$150.00

9.9.3 Daily Rate:

Resident/ETJ = \$150.00  
Non-Resident & Non-Profit Organization = \$250.00  
Business or Organization = \$600.00

**9.10 Founders Memorial Park Parking Lot Use Fee**

9.10.1 At the direction of the City Administrator, if an event at or near Founders Memorial Park requires 50% (approximately 95 parking spaces) of the total parking spaces or more, a Parking Lot Use Fee will be applied for the duration of the event. The Parks & Community Services Director may authorize the fees to be prorated based on the following: type of event, anticipated attendance / parking needs, and activities already scheduled within the park. Public access must still be allowed during the event unless private parking is approved by the City Council through the Special Event Permit process.

9.10.2 Hourly Rate

Resident/ETJ = \$100.00  
Non-Resident & Non-Profit = \$250.00  
Business or Organization within City Limits = \$400.00  
Business or Organization outside City Limits = \$500.00

**9.11 Community Service Programs**

9.11.1 Special fees for clinics, workshops, and season programming may be set by the Parks and Community Services Director and executed by the City Administrator.

**9.12 Special Event Permit Fees**

9.12.1 Application Fee: \$25.00

9.12.2 Deposit:

Small Special Event Deposit = \$100.00  
Intermediate Special Event Deposit = \$200.00  
Large Special Event Deposit = \$500.00

### **9.13 Film Permit Fees**

9.13.1 Film Permit Fee: \$25.00 due upon application approval by the City Administrator.

9.13.2 Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00/day

9.13.3 Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00/day

9.13.4 Total enclosure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00/day per block

9.13.5 Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$25.00/day per block

9.13.6 Use of City parking lots, parking areas, and City streets (for purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00/day per block or lot

### **9.14 Non-Profit Event Triangle Banner Program Fee**

9.14.1 Banner Placement = \$25.00 due upon application approval by the City Administrator

## **SECTION 15. FARMERS MARKET**

### **15.1 Application Fee**

15.1.1 Application: \$30.00, non-refundable

15.1.2 Annual Market Membership: \$40.00

### **15.2 Vendor Booth Fee**

15.2.1 Agricultural Producers Farmers: \$25.00/day

15.2.2 Agricultural Producers Rancher: \$30.00/day

15.2.3 Value Added Food & Beverages: \$33.00/day

15.2.4 Craft/Services: \$28.00/day

15.2.5 Weekend Market: \$30.00/day

15.2.6 Shared Booth: \$15.00/day

### **15.5 Other Booth Rental Fees**

(a) Weights: \$5.00/each

(b) Tent: \$20.00/each

(c) Electricity: \$5.00/booth

(d) Shared Booth: \$10.00/day

**15.6 Mobile Food Vendor Inspection Fee:** \$75.00; if required (an inspection is not required for a mobile food vendor with a valid permit and inspection within last six months from the City or a surrounding jurisdiction).

### **15.7 Penalty Fees**

15.7.1 Late Set-Up: \$10.00

15.7.2 Late Booth Reservation Payment: \$10.00

15.7.3 No Show: \$10.00 for vendors that do not show or cancel after 2 hours before the start of the Farmers Market.

**15.8 Applicants may request a reduction or waiver of fees, which may be granted by the Farmers Market Committee.**

### **15.9 Friends of Dripping Springs Farmers Market Program Fees**

15.9.1 Annual Individual Membership: \$30.00/individual

15.9.2 Annual Family Membership: \$55.00 (up to four individuals)

15.9.3 Annual Corporate Membership: \$250.00 (up to ten employees)

## **SECTION 17. DRIPPING SPRINGS RANCH PARK FEES**

**17.1.1 Fees and Rates:** A non-refundable booking fee is due at the time of booking if booked two years or less in advance of the event to save the date. If the booking is more than two years prior to the event, then the booking fee is due two years prior to the event to reserve the date. The booking fee is two hundred and fifty dollars (\$250). The base room rental fee is due six months prior to the first day of the event to keep the event. The remaining balance is due 30 days prior to the event. The booking fee is non-refundable but will be used towards any incurred fees for the event.

### **17.2 Fields 1, 2, 3 & 4\* and Trails**

- (a) Full Day: \$100.00/field/day
- (b) Trails: \$450.00/event
- (c) Market Hourly Rate

### **17.3 Stalls**

- (a) Event Center Stalls Full Day: \$25.00/day per stall
- (b) Shavings: \$9.00/bag (sales tax included)
- (c) Grounds Fee: \$10.00/day per horse

### **17.4 Outdoor Arena\***

- (a) Full Day: \$150.00/day, if rented with Event Center Facility, \$75.00/day
- (b) Outdoor Arena Lights: \$25.00/night
- (c) Use of the Concession Stand, Announcers Stand and Public Address System: \$50.00/day
- (d) Local 4H and Future Farmers of America groups are exempt for paying Outdoor Arena fees for practices (Outdoor Arena fees apply to these groups for any organized use of the Arena).

### **17.5 Horseback Riding throughout Park & Outdoor Arena**

- (a) Indoor Arena Day Pass Permit: \$20.00/day/horse
- (b) Individual Riding Membership: \$200.00/year
- (c) Family Riding Membership (1 – 4 persons): \$500.00/year
- (d) Each Additional Family Member added to Family Riding Membership (5+ persons): \$100.00/person/year
- (e) Trainer Membership: \$400.00/year
- (f) Trainer Day Fee: \$20.00/hour
- (g) Youth Membership: \$100.00/person who is under the age of eighteen, per year
- (h) Coggins Certificate must be on person during park use.
- (i) Liability waiver must be signed by each permit holder.
- (j) Permit must be displayed in vehicle and on person during park use.

### **17.6 Overnight Primitive Camping Site**

- (a) \$20.00/night/vehicle
- (b) Permit must be displayed on vehicle.

### **17.7 Event Center Facilities (Full Day is 12 hours; Half Day is 6 hours)\***

17.7.1 Main Indoor Arena & VIP Booths:

- (a) Main Indoor Arena: Full Day, Monday – Thursday: \$400.00/day
- (b) Main Indoor Arena: Full Day, Friday – Sunday: \$900.00/day
- (c) Main Indoor Arena: Half Day, Monday – Thursday: \$225.00/day
- (d) Main Indoor Arena: Each Additional Hour: \$50.00/hour
- (e) VIP Booth: Full Day: \$150.00/day/VIP Booth

**17.8 Livestock Barn:**

- (a) Livestock Barn: Full Day, Monday – Thursday: \$200.00/day
- (b) Livestock Barn: Full Day, Friday – Sunday: \$350.00/day
- (c) Livestock Barn: Half Day, Monday – Thursday: \$100.00/day
- (d) Livestock Barn: Each Additional Hour: \$25.00/day hour

**17.8 Main & Small Special Event Center Rooms**

- (a) Main Event Room: Full Day, Friday – Sunday: \$1,500.00/day
- (b) Main Event Room: Full Day, Monday – Thursday: \$750.00
- (c) Main Event Room: Half Day, Monday – Thursday: \$500.00
- (d) Main Event Room: Event Room Each Additional Hour: \$75.00/hour
- (e) Small Event Room: Full Day, Friday – Sunday: \$800.00/day
- (f) Small Event Room: Full Day, Monday – Thursday: \$400.00/day
- (g) Small Event Room: Half Day, Monday – Thursday: \$250.00/day
- (h) Small Event Room: Each Additional Hour: \$50.00/hour

**17.8.2 Entire Event Center (excludes stalls and RV Hookups)**

- (a) Full Day: \$3,000.00/day (does not include expansion)
- (b) Each Additional Hour: \$300/hour
- (c) Half Day: \$2000.00/day
- (d) Expansion: \$900.00/day

**17.9 Entire Park: All Facilities at Park (Entire Event Center, Outdoor Arena, Round Pen, Trails, Fields; Excludes Ranch House and Expansion)**

- (a) Full Day: \$4,000.00
- (b) Each Additional Hour: \$300.00
- (c) Expansion: \$900.00/day

**17.8.3 Vendor Hall**

- (a) Full Day: \$400.00/day
- (b) Each Additional Hour: \$35.00/hour

**17.8.4 Concession Kitchen & Concession Stand**

- (a) Concession Kitchen: Full Day: \$300.00/day
- (b) Concession Kitchen: Each Additional Hour: \$25.00
- (c) Concession Stand: Full Day: \$200.00/day
- (d) Concession Stand: Each Additional Hour: \$25.00/hour

**Staff Fees**

- (e) Hourly Staff Charge of \$25.00/hour/staff member Regular Time and ~~\$45.00~~



\$50.00/hour/staff member Overtime

#### 17.8.5 Discounts

- (a) Main Indoor Arena Rental Fee: 50% off with 100+ stalls; 25% off with 50+ stalls
- (b) Main Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
- (c) Small Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
- (d) Entire Event Center: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
- (e) Vendor Hall: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
- (f) Concession Kitchen or Stand: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
- (g) Entire Park: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

#### 17.9 Recreational Vehicle Site with Hook-Ups

- (a) Recreational Vehicle Site with 30 amp: \$45.00/day
- (b) Permit must be displayed on vehicle

#### 17.10 Equipment Rentals

- (a) Tables:
  - (i.) Onsite: \$8.00/day per table
  - (ii.) Offsite: \$16.00/day per table
- (b) Chairs: \$15.00/cart (25 chairs)/day
- (c) Portable Bleacher
  - i. Onsite: \$100.00/set
  - ii. Offsite: \$1,200.00/set
    - Offsite Delivery Charges: Fee TBD at assessment per event specifications
- (d) Stage set-up or removal in Special Event Rooms(s): \$150.00/stage per event
- (e) Stage set-up in Arena(s): \$50.00/stage per event
- (f) Bar: \$50.00/bar

#### 17.11 Arena Footing and Add-On Fees

- a) Drag Fees during Event (includes up to 4 drags): \$100.00/day
- b) Water/Drag Additional Fee (includes 2 drags): \$100.00/event
- c) Additional Drags Add On: \$25.00/drag
- d) Arena Packing and Post Event Re-leveling: \$2000.00/event
- e) Special Dirt Needs: TBD at assessment per event specifications
- f) Jump Set (set up fees are additional): \$250.00/day
- g) Jump Set Set-Up Fee: \$25.00/hour (one hour minimum)
- h) Barrell Racing and Reining Drag Package: \$300.00/day

#### 17.11 Custodial Cleaning Fees: Includes trash bin service throughout the event, floor cleaning,

facility consumables (i.e., paper towels, soap, toilet tissue). Excludes bulk trash that does not fit in the trash bin, table and chair setup and breakdown, and animal stalls and pens.

- (a) Event Park: \$250.00/day
- (b) Event Center Entire Facility: \$1,000.00/event
- (c) Main Indoor Arena: \$350.00/day
- (d) Livestock Barn: \$200.00/event
- (e) Outdoor Arena: \$100.00/event
- (f) Main Event Room: \$350.00/event
- (g) Small Event Room: \$250.00/event
- (h) Vendor Hall \$250.00/event
- (i) Concession Kitchen: \$150.00/event
- (j) Concession Stand: \$75.00
- (k) Fields/Trails: Determined by DSRP Manager
- (l) VIP Booth: \$25.00/booth/event
- (m) Civic Meeting Custodial (if serving food/drink): \$25.00/ event
- (n) Animal Stall/Pen Cleaning: Determined by DSRP Manager
- (o) Table Setup/Breakdown: Determined by DSRP Manager

#### 17.12 Electrical Requests

- (a) Large Amp Plugs: \$45.00/box (plug)
- (b) Direct Plug into Transformer: \$50.00/plug
- (c) Extension Cords: \$40.00/item/event
- (d) Pop-Up Vendor Electrical (110v): \$10.00/day

#### 17.13 Sound System and Network

- a) Basic Sound Package (microphone and background sound): \$50.00/day
- b) Basic Projector Screen package (click share and screen): \$25.00/day
- c) Enhanced AV Package: Fee TBD at assessment per event specifications
- d) Audio/Visual Engineer: Fee TBD at assessment per event specifications
- e) Single Day Network Access: \$5.00/day
- f) Three Day Network Access: \$12.00
- g) Seven Day Network Access: \$20.00
- h) Secure Multiple Vendor Network Access: \$300.00

#### 17.14 Recreational Vehicle Dump

- (a) \$20.00/occurrence

#### 17.15 Damages & Fines

- (a) No glass containers are allowed on premises of the Dripping Springs Ranch Park and Event Center. Use of Glitter, Confetti, Fireworks, or PYROTECHNICS is strictly prohibited. This includes outdoor spaces. Failure to comply with this policy will result in a \$500.00 fine.
- (b) Events will be required to pay a refundable \$500.00 damage deposit for Event Center rentals and \$1,000 damage deposit for offsite portable bleacher rentals. Lessee agrees to leave the premises in as good or better condition than that which existed prior to their usage: such determination is at the sole discretion of the City. All trash must be disposed of properly. A City representative will conduct a walk-through of the premises with the Lessee prior to the event to ensure that all facilities are in working

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order. An authorized City representative shall complete a walk-through with the Lessee following the event to determine and notify the Lessee of any damages and/or charges. Any damage repair incurred by the City or unpaid post invoice charges will be deducted from the damage deposit at actual cost. If damage repairs or post invoice charges equal more than the damage deposit, Lessee is required to pay the full remaining balance.

**17.16 Business Opportunities (non-peak)**

- (a) Event Center Manager may allow rental available space (60 days from event) at 50% of base rental fee.
- (b) Event Center Manager may allow general use rental rate-booked 14 days or less days in advance for unused event space \$75.00 per hour/minimum 2 hours rental-maximum 4 hours rental.
- (c) Civic Meeting Rate (non-profit/governmental only) up to 4 hours: \$100.00 for 2 hours plus \$50.00 for each additional hour past 2 hours. Must be booked within 31 days of date of meeting.

**17.17 Special Fees**

- (a) Holiday Fee-Events booked on city holiday or holiday weekends: 20% additional fee per event.
- (b) After Hours Fee-Assessed to events that extend past defined rental contract event hours: \$50.00/hour/staff member in addition to hourly event space charges will be charged. Event and breakdown must be completed by the time that is specified in rental contract. A minimum of 2 staff members are required onsite. Additional information related to business hours may be obtained by contacting the Event Center.

**17.18 Special Events and Programming**

- (a) Special fees for events, clinics, and programming may be set by the DSRP Board in consultation with the Parks and Community Services Director and DSRP Manager by written agreement to be executed by the City Administrator.

**17.19 Parking Fees**

- (a) Overnight Parking Fee: \$20.00/vehicle per night
- (b) Event Parking: \$5.00/vehicle per day

**17.20 Request for Discounted Fees:** Any person may submit an application for a fee waiver at the time of application for the underlying permit or service.

- (a) The City Administrator shall review each request and may approve up to a ten percent (10%) fee waiver based on the application and whether such discount will serve a public purpose.
- (b) The DSRP Manager can approve a twenty-five percent (25%) fee waiver for non-profits.
- (c) The City Administrator's decision is final. An application under this section cannot be made if another discount based on a previous agreement with the City has been granted including, but not limited to:
  - (i.) Sponsorship Agreements; and

- (ii.) Development Agreements.

#### **SECTION 18. FEE DISCOUNTS AND WAIVERS**

**18.1 Fee Discounts and Waivers Discouraged:** Fee discounts and waivers are discouraged. The City of Dripping Springs' fees are based on the actual cost to the City for providing the goods, services, and reviews.

**18.2 Request for Discounted Fees:** Any person may submit an application for a fee waiver at the time of application for the underlying permit or service. The City Administrator shall review each request and may approve up to a ten percent (10%) fee waiver based on the application and whether such discount will serve a public purpose. The City Administrator's decision is final. An application under this section cannot be made if another discount based on a previous agreement with the City has been granted including but not limited to:

- (1) Sponsorship Agreements; and
- (2) Development Agreements







*Effective Date 08.24.23 (2023-26)*



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