



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Shawn Cox, Deputy City Administrator

Council Meeting Date: Tuesday, January 21, 2025

Agenda Item Wording: **Discuss and consider selection of a bidder and approval of the proposal from the selected bidder, and authorize staff to negotiate an Agreement for the installation of Audio Visual Equipment City Hall with selected bidder. Sponsor: Mayor Bill Foulds, Jr.**

Agenda Item Requestor: Shawn Cox, Deputy City Administrator

Summary/Background:

In September 2022, The IT and Finance Departments issued a Request for Proposals regarding Audio/Visual Renovations to City Hall. This was done as a part of the City Hall Remodel Project. The City received three (3) RFPs in response, which were reviewed by Jason Weinstock (IT Director), and me. Based on the review of the proposals submitted, the choice was narrowed to the top two, of which, we are recommending QA Systems.

When budgeting for the City Hall Remodel Project, we included \$100,000.00 for Council AV Renovations. The original proposal came in at around \$130,000.00. After requesting some updated information for the bids, and adjusting the scope, we've gotten the price down to \$114,544.64 (including optional products).

Cost Breakdown:

Base

Products:	76,688.21
Labor:	<u>30,176.67</u>
Subtotal:	\$106,864.88

Optional (Recommended for inclusion)

Products:	5,554.76
Labor:	<u>2,125.00</u>
Subtotal:	7,679.76
TOTAL:	\$114,544.64

The "Base" proposal provides for improved sound (8 pendant speakers) in chambers as well as two (2) large (98") tv on the back wall for Council to view (no more turning around), a projector for the audience, new streaming hardware/software, and assisted listening. This option does have us utilizing our current tablets at the dais (we'll be getting mice for Council to use for navigation), as well as previously purchased microphones.

The "Optional" component provides for a new presentation screen behind Council (similar to what we had) for the audience to see. It also provides a small network rack. While it may be possible to utilize the existing screen, the proposed screen is designed to work with the projector being provided and should make for a better image. We could utilize the old projector at DSRP in the small room. They currently use the wall to project against.

Commission Recommendations: N/A

Recommended Council Actions: The Deputy City Administrator recommends approval of this item.

Attachments:

- QA System Proposal

Next Steps/Schedule: Negotiation and approval of an agreement by City Administration.