Contract Cover Sheet

Contract Number	NA - Hays County election Services Contract *Use first three letters of contractor and date of approval. Ex: contract approved for HDR on Jan.18, 2022 the Contract number is **HDR01182022**. If administratively approved, use the date the contract is submitted to the city signator.*
Contractor with Contact Information	*Company:* Hays County, Texas *POC:* Jennifer Doinoff, Elections Administrator *Address:* 120 Stagecoach Trail - San Marcos, TX 78666 *Phone Number:* 512.393.7310
Effective Date	Upon final signature
Termination Date	Upon conclusions of municipal elections - applies for runoff if necessary
Renewal/ Termination Notice Date	Termination if elections cancelled, and no later than February 19, 2024; Notice provided by ordinance cancelling elections
Bid/Quotes/ Budgeted	No costs associated with this contract
Finance Review	NA
Contract Amount	NA
Department	City Secretary / Elections
Reporting Requirements	*Insurance Certificate:* ☐ Yes ☑ NA *Conflict Disclosure:* ☐ Yes ☑ NA *1295 Reporting:* ☐ Yes ☑ NA *Other Reporting Requirements:*
Council Meeting Date (if applicable)	January 16, 2024