



To: Mayor Bill Foulds Jr. & City Council
From: Tory Carpenter, AICP – Planning Director
Date: January 16, 2024
RE: 10 Federal Fee Appeal Request

I. Overview

Site development fees are based on the value of site improvements to the project. The fee permit structure is meant to assess fees to recoup cost of staff time for permit processing, review, and applicant coordination.

The applicant reached out to staff about concerns with reducing the fee. Staff reviewed their estimated cost and were able to omit demolition costs of the project which reduced the original amount to \$20,171.62.

II. Applicant Request

Staff calculated the site development fee at \$20,717.62. The applicant is requesting an omission of several of the construction costs to lower the assessed value of the project and is requesting a fee of \$4,611. The full applicant request is attached to this report.