

RESOLUTION NO. 2017-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING AN AMENDED REDUCED FEE POLICY TO ALLOW THE RANCH PARK MANAGER TO APPROVE CERTAIN REQUESTS FOR REDUCED FEES FOR DRIPPING SPRINGS RANCH PARK USE.

WHEREAS, the City Council finds that it is desirable for the City to authorize the Ranch Park Manager to review and approve certain requests for reduced fees for activities run by a nonprofit; and

WHEREAS, the City Council will review any request for reduced fees when request is for more than a 25% discount; and

WHEREAS, the Dripping Springs Ranch Park Manager shall report to the City Council on the approved requests for reduced fees; and

WHEREAS, the City Council has the authority to delegate authority to individual employees of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DRIPPING SPRINGS, TEXAS, THAT:

1. The Dripping Springs Ranch Park Manager is authorized to approve certain requests for reduced fees as outlined in the Policy in Attachment "A".

PASSED AND APPROVED by the City Council of the City of Dripping Springs this the 10th day of October 2017.

CITY OF DRIPPING SPRINGS

By: 

MAYOR PRO TEM BILL FOULDS

ATTEST:


CITY SECRETARY ANDREA CUNNINGHAM



City of Dripping Springs

Policy
for Use of the
Dripping Springs Ranch Park
at No Cost or a Reduced Rate

Updated October 10, 2017

A. Purpose

This Policy is enacted to provide guidelines and standards for the City of Dripping Springs ("City") to allow use of the Dripping Springs Ranch Park Event Center and other park amenities ("DSRP") by certain qualified entities at no cost or at a reduced rate.

B. Definitions

- (1) **Agreement:** a statement or exchange of promises between the City and any User.
- (2) **City:** the City of Dripping Springs, an incorporated Type A, general-law municipality located in Hays County, Texas.
- (3) **Entity:** a human individual, sole proprietorship, partnership, corporation, non-profit corporation, foundation or unincorporated association, or agency.
- (4) **User:** an Entity approved by the City to use DSRP without cost or at a reduced rate.
- ~~(4)~~(5) **Non-profit:** an Entity that is classified as a non-profit under the United States Internal Revenue Code. The city may require any information necessary to determine whether an organization is non-profit for purposes of this exemption.

C. Types & Time of Use

- (1) Depending on the needs of the User, and the needs of the City, the City may agree to allow use of DSRP:
 - (a) by a single User once;
 - (b) by a single User on a recurring basis for a set amount of time; or
 - (c) by a specific group of multiple Users for one time.
- (2) The City may agree to allow use of any of the rentable facilities at DSRP.

D. Standards for Selecting User

The City will allow an Entity to use DSRP if that Entity satisfies three or more of the following criteria. Priority will be given to those Entities that satisfy multiple criteria.

- (1) The Entity has an office or branch located in the City.
- (2) The Entity is classified as a non-profit under the United States Internal Revenue Code.
- (3) The Entity has a history of providing financial support to the City.
- (4) The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- (5) The Entity has a good-faith and demonstrated need for financial assistance.
- (6) The use of DSRP by the Entity furthers a project that has been approved by the City Council.
- (7) The Entity has no adequate alternative space to use.
- (8) The Entity's use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- (9) The Entity's use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- (10) The Entity's use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

E. Paying Entity

In the event that a paying Entity is requesting to use DSRP during a time a User is scheduled to use DSRP, the City may require the User to utilize the DSRP during another time. In such an event, the City will give the User notice of the re-scheduling fifteen (15) days prior to the originally scheduled event.

F. Application

Any Entity interested in becoming a User must fill out a Use Application on file with the City.

G. Use Agreement

All Users must sign a Use Agreement created by the City.

H. ~~City Council~~ Approval

(1) The City Council may approve Use Agreements that satisfy the terms of this OrdinancePolicy.

(2) The Dripping Springs Ranch Park Manager may approve Use Agreements with reduced fees of up to twenty-five percent (25%) pursuant to this Policy if:

(a) the requestor is a non-profit entity as defined above; and

(b) the requestor meets at least two additional criteria listed above in Section D for reduced fees.

I. Reporting

The Dripping Springs Ranch Park Manager shall provide quarterly reporting to the City Council that reflects all reduced fee User Agreements.