



## City Council

### Regular Meeting Minutes July 21, 2020 at 6:00 p.m.

A Regular Meeting of the City Council of Dripping Springs, Texas was held Tuesday, July 21, 2020 beginning at 6:00 p.m. via Videoconference and in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

#### I. VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com), no later than 3:00 p.m., Tuesday, July 21, 2020.*

*The City Council respectfully request that all microphones and webcams be disabled unless you are a member of the City Council. City staff, consultants and presenters please enable your microphone and webcam when presenting to the City Council.*

#### *Join Zoom Meeting*

<https://us02web.zoom.us/j/81831741371?pwd=d2dXTEtIbVplZlJTT2N5bGdTSGR4UT09>

*Meeting ID: 818 3174 1371*

*Password: 451864*

#### *One tap mobile*

*+13462487799,,81831741371#,,,,0#,,451864# US (Houston)*

*+16699009128,,81831741371#,,,,0#,,451864# US (San Jose)*

#### *Dial by your location*

*+1 346 248 7799 US (Houston)*

*+1 669 900 9128 US (San Jose)*

*+1 253 215 8782 US (Tacoma)*

*+1 312 626 6799 US (Chicago)*

*+1 646 558 8656 US (New York)*

*+1 301 715 8592 US (Germantown)*

*888 475 4499 US Toll-free*

*877 853 5257 US Toll-free*

*Meeting ID: 818 3174 1371*

*Password: 451864*

*Find your local number: <https://us02web.zoom.us/j/81831741371>*

#### *Join by Skype for Business*

<https://us02web.zoom.us/skype/81831741371>

## **II. CALL TO ORDER AND ROLL CALL**

### Mayor & City Council Members present were:

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Todd Purcell (arrived at 6:04 p.m.)

Council Member Place 4 April Harris Allison

Council Member Place 5 Travis Crow

### City Staff/Appointed Officials/Consultants present were:

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

City Treasurer Gina Gills

City Attorney Laura Mueller

City Secretary Andrea Cunningham

Public Works Coordinator Aaron Reed

Communications Director Lisa Sullivan

Parks & Community Services Director Kelly Schmidt

With a quorum of the City Council present, Mayor Foulds called the meeting to order at 6:00 p.m.

## **III. PLEDGE OF ALLEGIANCE**

Mayor Foulds led the Pledge of Allegiance to the Flag.

## **IV. PRESENTATION OF CITIZENS**

*A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during Presentation of Citizens.

A motion was made by Mayor Pro Tem Manassian to hear Business Item A out of order. Council Member Crow seconded the motion which carried unanimously 5 to 0.

## **BUSINESS AGENDA ITEM A**

- A. Discuss and consider approval of amendments to Professional Services Agreements for planning and engineering services related to the Tax Increment Reinvestment Zone Projects.**

### *1. Staff Report*

Kennan Smith presented the staff report which is on file. Staff recommends approval of the amending agreements.

*2. AG / CM, Inc. Amendment, Preconstruction Consulting Services*

*3. Economic & Planning Systems, Inc. Amendment, P3 Advisory Services*

*4. HDR Engineering, Inc. \ Doucet Engineering Amendment, Engineering & Surveying Services*

*5. McCann Adams Studio Amendment, Planning & Architectural Services*

A motion was made by Mayor Pro Tem Manassian to approve amendments to Professional Services Agreements for planning and engineering services related to the Tax Increment Reinvestment Zone Projects for AG | CM, Inc. Amendment, Preconstruction Consulting Services, Economic & Planning Systems, Inc. Amendment, P3 Advisory Services, HDR Engineering, Inc. \ Doucet Engineering Amendment, Engineering & Surveying Services, and McCann Adams Studio Amendment, Planning & Architectural Services. Council Member King seconded the motion which carried unanimously 5 to 0.

## **V. BUDGET**

*Budget items are for discussion only and no action will be taken. The City Council may provide staff direction.*

### **A. Discussion and possible staff direction regarding the Fiscal Year 2020-2021 Municipal Budget.**

Gina Gillis presented the staff report which is on file. Kelly Schmidt presented the budget for Parks & Community Services and Aaron Reed presented budgeted items for Public Works and wastewater.

No action was taken regarding this item.

## **VI. BUSINESS**

### **A. Discuss and consider approval of amendments to Professional Services Agreements for planning and engineering services related to the Tax Increment Reinvestment Zone Projects.**

*1. Staff Report*

*2. AG / CM, Inc. Amendment, Preconstruction Consulting Services*

*3. Economic & Planning Systems, Inc. Amendment, P3 Advisory Services*

*4. HDR Engineering, Inc. \ Doucet Engineering Amendment, Engineering & Surveying Services*

*5. McCann Adams Studio Amendment, Planning & Architectural Services*

Action and discussion regarding this item was taken earlier in the agenda.

## **VII. EXECUTIVE SESSION**

*The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

- A. Consultation with City Attorney regarding legal issues related to Emergency Management, Disaster Declaration, and Emergency Orders.**  
Consultation with City Attorney, 551.071
- B. Deliberation of Real Property and Consultation with City Attorney regarding legal issues related to Real Property for the Tax Increment Reinvestment Zone including the Town Center Project and uses and real property in the Triangle and Veterans Memorial Park.**  
Deliberation of Real Property, 551.072; Consultation with City Attorney, 551.071
- C. Deliberate employment, evaluation, duties, and compensation for the following: City Administrator; Deputy City Administrator; City Attorney; Executive Assistant; City Secretary & Municipal Court Clerk; Records Management Clerk; Finance Director; Accounting Clerk; Accounts Receivable Clerk; Communications Director; Receptionist; Information Technology Coordinator; IT Intern; Senior Planner; Planning Assistant Brandon Elliott; Planning Assistant Alicia Lundy-Morse; GIS Analyst; Planning & Development Intern; Emergency Management Coordinator; Public Works Coordinator; Code Enforcement Inspector; Building Official & Utility Coordinator; Building Permit Technician; Residential Plans Examiner & Inspector; Maintenance Director; Maintenance Workers Jim Bass, Sesario Garza, Timothy Tyree, and Bill Stevens; Maintenance & Service Worker; Parks & Community Services Director; Events & Programs Specialist; Program Event Coordinator; Farmers Market Manager; Founders Pool Manager; DSRP Event Center Manager; DSRP Event Center Coordinator; DSRP Customer Service Specialist; DSRP Lead Ranch Hand; DSRP Ranch Hands Sheri Kapanka, Sean Untersee, and Joseph Schorp; DSRP Event Center Technician.**  
Personnel Matters, 551.074

The City Council did not meet in Executive Session.

## **VIII. UPCOMING MEETINGS**

- A. City Council & Board of Adjustment Meetings**  
August 11, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)  
August 18, 2020 at 6:00 p.m.  
September 8, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)  
September 15, 2020 at 6:00 p.m.
- B. Board, Commission & Committee Meetings**  
July 22, 2020 Economic Development Committee at 4:00 p.m.

July 23, 2020 Historic Preservation Commission at 4:00 p.m.  
July 27, 2020 Transportation Committee at 3:30 p.m.  
July 28, 2020 Planning & Zoning Commission at 6:30 p.m.  
August 3, 2020 Parks & Recreation Commission at 6:00 p.m.  
August 5, 2020 DSRP Board of Directors at 12:00 p.m.  
August 6, 2020 Historic Preservation Commission at 4:00 p.m.  
August 10, 2020 TIRZ No. 1 & No. 2 Board at 4:00 p.m.

## **IX. ADJOURN**

A motion was made by Mayor Pro Tem Manassian to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 6:56 p.m.

**DATE APPROVED:** August 11, 2020

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Bill Foulds, Jr., Mayor

**ATTEST:**

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Andrea Cunningham, City Secretary