



Farmers Market Association Board

Regular Meeting Minutes July 16, 2020 at 10:00 a.m.

A Regular Meeting of the Farmers Market Association Board was held Thursday, July 16, 2020 beginning at 10:00 a.m. via Videoconference and in City Hall Conference Room No. 1 located at 511 Mercer Street, Dripping Springs, Texas

I. VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com, no later than 9:00 a.m., Thursday, July 16, 2020.

The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/84337543698?pwd=YWxUdWNjcVUrMTJZOHFYOHpqcUtrdz09>

Meeting ID: 843 3754 3698

Password: 792167

One tap mobile

+13462487799,,84337543698#,,,,0#,,792167# US (Houston)

+12532158782,,84337543698#,,,,0#,,792167# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

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+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 843 3754 3698

Password: 792167

Find your local number: <https://us02web.zoom.us/j/84337543698>

Join by Skype for Business

<https://us02web.zoom.us/skype/84337543698>

II. CALL TO ORDER AND ROLL CALL

Board Members present were:

Gouri Johannsen, Chair
Marianne Simmons, Vice Chair
Teresa Strube, Secretary
Nikki Dahlin
Janet Musgrove
Claudia Oney
David Vincent

City Staff/Appointed Officials present were:

Farmers Market Manager Laurel Robertson
Events & Programs Specialists Maggie Martin
Parks & Community Services Director Kelly Schmidt

III. PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

IV. MINUTES

A. Discuss and consider approval of the June 18, 2020 Farmers Market Association Board regular meeting minutes.

A motion was made by Vice Chair Simmons to approve the June 18, 2020 Farmers Market Association Board regular meeting minutes. Board Member Vincent seconded the motion which carried unanimously 7 to 0.

V. REPORTS

A. Parks and Community Services Director Monthly Report

Kelly Schmidt presented the report, which is on file, and reviewed the Market Manager position requirements. She suggested changes to help reduce the Manager's time such as digitizing booth fees which will begin at the next market.

B. Farmers Market Manager Report

Laurel Robertson's Manager Report is embedded in the Parks & Community Services Director's report.

C. Farmers Market May and June 2020 Income Statement

Report is on file and available for review by request.

VI. MARKETING & PUBLIC RELATIONS

A. Update and discussion regarding the Fee Schedule for Newsletter Ads.

Laurel Robertson presented the item. She will determine the specifications for the space to sell in the newsletter for vendor purchase.

VII. MARKET VENUE

A. Update and discussion regarding activities related to the Farmers Market Tomato Time! Event.

This item was tabled.

VIII. UPCOMING MEETINGS

A. Farmers Market Association Board Meetings

August 20, 2020 at 10:00 a.m.

September 17, 2020 at 10:00 a.m.

October 15, 2020 at 10:00 a.m.

B. City Council & Board of Adjustment Meetings

July 21, 2020 at 6:00 p.m.

August 11, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

August 18, 2020 at 6:00 p.m.

IX. ADJOURN

A motion was made by Chair Johannsen to adjourn the meeting. Secretary Strube seconded the motion which carried unanimously 7 to 0.

This regular meeting adjourned at 11:15 a.m.

Submitted By:

Teresa Strube, Board Secretary