

### *DIVISION 3. PARKS AND RECREATION COMMISSION*

#### **Sec. 2.04.061. Popular name.**

This division shall be commonly cited as the "parks and recreation commission ordinance."

(Ordinance 1500.3, ex. A, § 1.1, adopted 8/9/05)

#### **Sec. 2.04.062. Creation.**

There has been created in the county a citizen advisory board known as the City of Dripping Springs "Parks and Recreation Commission."

(Ordinance 1500.3, ex. A, § 1.2, adopted 8/9/05)

#### **Sec. 2.04.063. Definitions.**

(a) General. Words and phrases used in this division shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in this code, shall be given the meanings set forth in this code. Words and phrases not defined in this code shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.

(b) Specific.

Commission: The City of Dripping Springs Parks and Recreation Commission.

DSISD: The Dripping Springs Independent School District.

DSYSA: The Dripping Springs Youth Sports Association, an incorporated nonprofit organization.

ETJ: The extraterritorial jurisdiction of the City of Dripping Springs, Texas.

(Ordinance 1500.3, ex. A, § 2, adopted 8/9/05)

#### **Sec. 2.04.064. Members.**

(a) Composition. The commission shall be composed of eight members who are known to be interested in parks and public recreation and the proper use of leisure time of the people of the city. The members shall serve without pay.

(b) DSISD. Two members of the commission shall be nominated by the DSISD, and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the boundaries of the DSISD.

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- (c) City. Four members of the commission shall be appointed to a two-year term of office by the council. One of the three members may be a city councilmember. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.
  - (d) DSYSA. Two members of the commission shall be nominated by the Dripping Springs Youth Sports Association (DSYSA), and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.
  - (e) Leadership. The members of the commission shall nominate a person to serve annually as chairperson of the commission. The chairperson shall appoint a vice-chairperson.

(Ordinance 2019-21, adopted 6/11/19)

### **Sec. 2.04.065. Organization and meetings.**

- (a) Rules. The commission may adopt such rules as it deems best to govern its actions, provided those rules are not contrary to the general laws of this state, this division and other city ordinances.
- (b) Quorum. The attendance of four or more members shall constitute a quorum. The chairperson shall count toward the establishment of a quorum. The chairperson is allowed to make motions and vote on all matters before the commission.
- (c) Meetings. The meetings of the commission shall be held on a regular basis, but not less than once every two months. Commission meetings shall generally be open to the public as required by the laws of the state, and shall comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as may be amended.
- (d) Ordering meetings. Meetings may be called by the chairperson, or at the request of two or more of the commission's members.
- (e) Attendance. Commission members unable to attend any meeting shall notify the chairperson as soon as possible, in order to assure a quorum will be present. Any member of the commission absent for three regular consecutive meetings, or four regular meetings during the preceding twelve-month period of the commission, without having obtained leave of absence at a regular meeting, unless prevented by sickness, shall be deemed to have automatically vacated the position of commissioner.

(Ordinance 1500.3, ex. A, § 4, adopted 8/9/05)

### **Sec. 2.04.066. Functions and duties.**

- (a) Advisory role. The commission shall act generally in an advisory capacity to the city council in the acquisition, development, utilization, operation, improvement, equipment and maintenance of all park playgrounds and recreational areas owned or controlled by the city.
- (b) Recommendations. It shall be the duty of the commission to make recommendations to the city council pertaining to:
  - (1) The maximum utilization of the parks and park facilities by the DSISD, local athletic associations and the local public.
  - (2) Utilization of the park facilities to accommodate the athletic program of the DSISD and local athletic associations.
  - (3) Establishment of rules and regulations governing the utilization of the parks.
  - (4) Future development of parks, playgrounds and recreational facilities.

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(c) Activities. The commission shall:

- (1) Schedule special events;
- (2) Establish an operating budget with approval of the council;
- (3) Establish a maintenance program;
- (4) Provide the council with quarterly and annual financial statements;
- (5) Show income, expenditures and profit or loss of the city's park facilities;
- (6) Make recommendations pertaining to the city's master park plan; and
- (7) Prescribe and approve a schedule of activities of park facilities.

(d) Cooperation. The commission shall at all time seek to promote the close cooperation between the city, the DSISD, and the DSYSA and all private citizen's institutions and agencies interested in conducting recreational activities to the end that all recreational resources within the city may be coordinated to secure the greatest public welfare.

(Ordinance 1500.3, ex. A, § 5, adopted 8/9/05)

**Secs. 2.04.067—2.04.090. Reserved.**