



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: September 8, 2020

Agenda Item Wording: **Discuss and consider approval of a Refund Request of Membership Fee for an individual at the Dripping Springs Ranch Park as requested by Paul Wolters.**

Agenda Item Requestor: Paul Wolters

Summary/Background: Mr. Wolters has requested a refund for the \$180 membership fee for use of DSRP Ranch Park. The membership is for his daughter. It started in June 2020 and he requested the refund on August 5, 2020. He has stated that he cannot use the student membership due to the training restrictions. The City recently updated its rules to only allow a trainer to train up to 2 students at a time and also has limitations due to COVID-19. The City currently does not have a policy to allow such refunds by staff, but city staff is working on this policy.

**Commission
Recommendations:** N/A

**Recommended
Council Actions:** Approve a prorated refund of the membership of \$150 to reflect 2 months of use prior to the refund request.

Attachments: Membership receipt and Wolters request.

Next Steps/Schedule: If approved, issue refund to Mr. Wolters. Then look at creating a policy for some refunds to be processed by city staff.