



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Diana Boone, City Secretary

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**Council Meeting Date:** November 5, 2025

**Agenda Item Wording:** **Discuss and consider approval of the 2025 City Council & Board of Adjustment meeting calendar.**

**Agenda Item Requestor:** Diana Boone, City Secretary

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**Summary/Background:** Each year the City Secretary prepares the next year's meeting calendar for approval by the City Council. Meeting dates are scheduled using the frequency as stated in the City Council ordinance. The City Council ordinance calls for bi-monthly meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, with the 1<sup>st</sup> meeting including Board of Adjustment cases if any, at 6:00 p.m.

Attached for review is the proposed 2025 meeting calendar with approved city holidays. There is a conflict between City Council meetings and Dripping Springs ISD holidays on March 18, 2025. The proposed meeting day is:

*March 25, 2025*

Should the Council select to move a meeting for any reason they may do so now. Meetings can also be rescheduled throughout the year as the Council sees fit.

**Committee Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

**Attachments:** 1. C 2025 Proposed Calendar

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. City Council and Administrative Staff
  - b. Staff calendar invite
  - c. City website main calendar
  - d. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to City Council and Staff