



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Andrea Cunningham, City Secretary

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**Commission Meeting Date:** August 6, 2020

**Agenda Item Wording:** **Discuss and consider the Appointment of a Commission Chair and Vice Chair for a term of one year.**

**Agenda Item Requestor:** Andrea Cunningham, City Secretary

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**Summary/Background:** Per City Code of Ordinances, the Historic Preservation is required to annually appoint the Commission Chair and Vice Chair from its membership, with each serving a term of one-year. Terms expire on June 30<sup>th</sup> of the following year.

The Chair presides over the meeting and ensures the Commission is following the posted agenda and meeting procedure, and coordinates agendas with the City Secretary. The Vice Chair shall serve as Chair in case of their absence.

**Current Chair:** Bruce Lewis

**Current Vice Chair:** Emilie Kopp

**Recommended Commission Actions:**

1. Appoint Chair and Vice Chair at the pleasure of the Commission.
2. Postpone for action at a future meeting. The current Chair and Vice Chair will continue to serve until appointments are made.

**Attachments:** NA

**Next Steps/Schedule:**

1. Update Master List and Roster and forward to Commission and Staff
2. Update HPC webpage
3. Update HPC Agenda template