



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Andrea Cunningham, City Secretary

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**Board Meeting Date:** October 13, 2020

**Agenda Item Wording:** **Approval of the City Council & Board of Adjustment 2021 Annual Meeting Calendar.**

**Agenda Item Requestor:** Andrea Cunningham, City Secretary

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**Summary/Background:** Annually the City prepares the meeting calendar for the City Council and Board of Adjustment. The attached calendar considers the approved City of Dripping Springs Holiday Calendar and additional observed holidays by DSISD.

The City Council meets the 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday of each month, with the Board of Adjustment agenda included in the 1<sup>st</sup> monthly meeting. Meetings begin at 6:00 p.m. and may include a Workshop. Should certain business arise requiring a special meeting, the City Council will be contacted to ensure a quorum and the meeting will be scheduled pursuant to the Texas Open Meetings Act and City Code. The proposed calendar has no conflicts with any City Holidays or City Hall Closures.

**Recommended Board Actions:** Staff recommends approval of the attached calendar.

**Attachments:**

1. Approved 2021 City Hall Closure & Holiday Calendar
2. Proposed City Council & board of Adjustment 2021 Meeting Calendar

**Next Steps/Schedule:**

1. Update meeting calendars to include City website and City Meeting Calendar for posting
2. Forward 2021 meeting invites to CC members and staff
3. Created meetings in Municode for agendas