

# City of Dripping Springs

## Monthly Maintenance Report

*September 2020*

### **Routine Maintenance**

- M-F Weekly Maintenance Check list is completed in the morning
- Wednesday's setup and put away Farmers Market
- WWTP fields and lift stations landscaping
- Ranch House water heater flushed weekly
- Maintenance Meeting Wednesdays (1:00pm) safe distancing in council chambers
- Friday's Vehicles cleaned out, washed, and maintenance check completed
- Banners put up and taken down as needed

### **Additional Maintenance Completed**

#### **Parks**

- VMP mowed and trimmed – 8/31
- VMP ant treatment – 9/3
- VMP ant treatment – 9/8
- SRP baseball bleachers repair – 9/1-9/4, 9/10-9/11, 9/14-9/18, 9/22-9/25, 9/28-9/29
- SRP facilities locked up due to sewage backup – 9/19
- SRP water meter reading – 9/21
- SRP sewer lines jetted – 9/22
- VMP mowed and trimmed – 9/25
- SRP potholes repaired: 6 bags – 9/30
- VMP mowed and trimmed – 9/28

#### **Streets**

- Post Oak ROW trees and brush trimmed back – 8/31
- Mercer St. DG Bed weeds pulled, and herbicide applied – 9/2-9/3
- Old Fitzhugh dead deer picked up – 9/8
- Mercer St. sidewalk drainage cleaned out – 9/10
- Mercer St. and Old Fitzhugh trees trimmed – 9/10
- Mercer St. and City Hall parking lot handicap spaces repainted – 9/13
- Judy St. dead deer picked up – 9/16
- Mercer St. bridge streetlight replaced – 9/17
- Wallace St. and College intersection brush trimmed – 9/18
- Mercer St. crosswalks and stop bars repainted – 9/19
- Founders Park Rd. fallen tree cut back off roadway – 9/19
- Mercer St. double yellow lines repainted – 9/20
- Triangle mowed and trimmed – 9/25
- Old Hwy 290 pothole repair – 9/25

- Golden Eagle bridge: cold mix applied for transition from road to bridge – 9/25
- Creek Rd. pothole repair – 9/25
- Martinez Rd. potholes repaired – 9/25
- Grand Prairie ROW mowed and trimmed – 9/30

### **Facilities**

- DSRP well pump repaired – 9/1
- Ranch House ant treatment – 9/2
- City Hall council chamber lights replaced – 9/4
- DSRP office blinds hung up -9/10
- DSRP door handle replaced – 9/12
- City Hall mowed and trimmed – 9/14
- S. Roger Hanks ROW mowed – 9/14
- City Hall receptionist desk drawer repaired – 9/16
- DSRP Hand sanitizer installed – 9/17
- Wallace St. ROW trees trimmed – 9/23
- DSRP Concession stand A/C froze – 9/23
- DSRP concession stand A/C leaking in lobby area: on-call staff called in – 9/23
- Founders pool pump #2 motor burnt out troubleshooting in progress – 9/23
- DSRP office blank wall plates installed – 9/23
- DSRP A/C service check by Daikin: Concession A/C working – 9/24
- Ranch House water heater flushed – 9/24
- City Hall light bulbs replaced in foyer – 9/28
- DSRP mailbox installed – 9/29
- Stephenson Bldg mowed and trimmed – 9/30
- Creek Rd potholes repaired: 10 bags – 9/30
- Oak Springs potholes repaired: 12 bags – 9/30
- Wallace St. ROW trimming – 9/30
- City Hall mowed and trimmed – 9/30

### **Equipment/Vehicles**

- Ferris Mower PM service – 9/9
- Little Wonder PM service – 9/10
- Water Wagon PM service – 9/10
- X-mark mower blades sharpened – 9/11
- DSRP Kioti hydraulic leak repaired – 9/14
- DSRP Kioti sent to shop for brake repair – 9/16
- Flatbed trailer flat – 9/16
- DSRP floor sweeper repaired – 9/22
- Dump Trailer tires replaced – 9/30

### **Other**

- Skid Steer training all maintenance staff – 9/2
- Quarterly staff meeting – 9/3

- Creek Rd. closed and re-opened – 9/4
- Brush pile burned – 9/8
- Barricades dropped off at SRP – 9/13
- Tractor safety training completed all maintenance staff – 9/21
- Safe tumbler repaired – 9/22

#### **WWTP**

- Lock out Tag out board installed – 9/3
- MSDS Hazmat board hung up – 9/3
- Trees trimmed – 9/5
- Kawasaki Mule sent to DSRP for temp. use – 9/16
- Office A/C re-framed and drain plug pulled – 9/22
- Shop fan belt replaced – 9/23
- Irrigation boxes trimmed – 9/28