



Co-Sponsorship

Policy & Application

I. Purpose

The purpose of this Co-Sponsorship policy is to set forth guidelines and criteria governing the granting of City of Dripping Springs funds or in-kind services for the purpose of supporting local festivals, special events, community projects or programs. The City recognizes that Co-Sponsorships play an important role in supporting our community, as well as to promote the tourism and economic development efforts of the City. This co-sponsorship agreement is separate from a request for a grant of Local Hotel Occupancy Tax funds.

II. Goals and Objectives

Co-Sponsorship of funds or in-kind services will be considered for special events, community projects or programs designed to accomplish one or more of the following goals and objectives:

- *Promote the City of Dripping Springs as a desirable place to live, visit and do business.*
- *Promote the City of Dripping Springs as a visitor destination and/or bring tourism- associated revenue to the City.*
- *Enhance the quality of life and wellbeing of some or all residents of the community.*
- *Advance the City's commitment to and pride in being a multicultural community.*
- *Promote the historic districts.*
- *Promote cultural and artistic awareness among the citizenry.*

The granting of City funds or in-kind support is evaluated according to the effectiveness and impact the particular special event, community project or program has on the community-at-large. Special attention is paid to Co-Sponsorships that promote the attractiveness of the City as a place to visit and/or live, celebrate the heritage of the City and its environs, and/or enrich the character and quality of life of its citizens.

Co-Sponsorship benefits may include:

- Up to 10% fee discount
- Banner on the Triangle or other city-owned property for specified number of days
- Required use of City Logo on marketing
- In kind donations from current city resources

Any Co-Sponsorship requesting benefits in excess of this amount must request a Donation Agreement with the City through the City Administrator.

III. General Requirements, Eligibility Criteria and Conditions

The applicant for Co-Sponsorship of funds or in-kind services for special events, community projects or programs must meet all of the following requirements, eligibility criteria, and conditions:

1. The applicant must be a registered nonprofit corporation or 501(c)3 organization with tax-exempt status. Co-application with a nonprofit corporation will make an applicant eligible to apply for co-sponsorship.
2. The special event, community project, or program supports the aforementioned goals and objectives.
3. Event and promotion must take place within the City of Dripping Springs limits or extraterritorial jurisdiction. Some limited exceptions will be made. Reason(s) for not holding the proposed event or promotion in the City of Dripping Springs must be stated on the application. Exemption from this requirement will be provided on a case-by-case basis and will favor activity promoting the City of Dripping Springs as a desirable place to live, visit and do business in.
4. The recipient of Co-Sponsorship funds or in-kind services shall provide the City recognition as a sponsor in exchange for the funds or in-kind services in a method consistent with other sponsors. In no event shall the recognition for the City's funds or in-kind services be less than that provided to other sponsors who have contributed the same total financial or in-kind support.
5. The nonprofit corporation must be ready, willing, and able to enter a contractual agreement for Co-Sponsorship with the City and provide a certificate of liability insurance.
6. The nonprofit corporation must comply with all City ordinances if applicable, wherein standards and procedures for the issuance of special event permits or other requirements are set forth.
7. The nonprofit corporation will not discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition or any condition related thereto.
8. All co-sponsorship applications will be reviewed by City Administrator once the application is complete unless the application is for a co-sponsorship for the Dripping Springs Ranch Park and Event Center (DSRP). For the DSRP co-sponsorship applications, the DSRP Board shall review all co-sponsorship applications submitted for events at DSRP. The DSRP Board shall forward recommendations for co-sponsorship applications to the City Council. For non-DSRP co-sponsorship applications, the City Administrator's decision is final. The City will inform the applicant in writing whether an application has been approved or denied.

9. All packets must be submitted at least ninety (90) days prior to the event and shall include:
- a completed sponsorship application;
 - a cover letter describing how the event will benefit the City, its residents, and its visitors; and
 - a budget sheet that includes the expenses for which the sponsorship is requested. Filing of an application is not a guarantee that it will be approved.

10. Items that will be considered include:

- Benefit to the community.
- Success of past events that included community involvement.
- How the event complements or conflicts with current City programming and policies.
- How the event aligns with the City's goals and objectives.

SUBMIT

CLEAR

Co- Sponsorship Application

SPONSORING ORGANIZATION NAME: Dripping Springs HS Baseball Booster Club

APPLICANT

First Name: Troy

Last Name: Mayes

Contact Number: 5128442650

Email: tmayes95@gmail.com

Address: 100 Kensington Lane, Austin, Texas 78737

EVENT

NAME: Annual Washer Tournament

START DATE/TIME: 02/12/22 1100am

END DATE/TIME: 02/12/22 600pm

ADDRESS: 381 Mercer Street, Dripping Springs (Hudson's)

ESTIMATED ATTENDANCE: 200

EVENT DESCRIPTION

Dripping Springs HS Baseball Booster Club will be hosting the second annual washer tournament fundraiser event. The event will be held at Hudson's and the street closures will accommodate for the BBQ and washer tournament for approximately 100 teams.

WILL THIS EVENT BE OPEN TO ALL MEMBERS OF THE PUBLIC?

Yes No

HAVE YOU PREVIOUSLY CO-SPONSORED WITH THE CITY OF DRIPPING SPRINGS?

Yes No

WILL YOU NEED MARKETING ASSISTANCE FOR THIS EVENT?

Yes No

WILL THE CITY LOGO BE USED FOR THIS EVENT?

Yes No

WILL ADMISSION BE CHARGED?

Yes No

WILL ANYTHING BE SOLD?

(Vendor permit may be required)

Yes No

WILL YOU BE SERVING FOOD?

(Food permit may be required)

Yes No

IS THE ORGANIZATION A REGISTERED NONPROFIT CORPORATION OR 501(c)3?

(Attach proof to Application)

Yes No

DOES THE ORGANIZATION HAVE LIABILITY INSURANCE FOR THIS EVENT?

(Attach proof to Application)

Yes No

IS A BUDGET SHEET THAT INCLUDES THE EXPENSES THE SPONSORSHIP IS REQUESTING INCLUDED WITH YOUR APPLICATION?

Yes No

HOW WILL THE CITY BE RECOGNIZED AS A CO-SPONSOR?

Announcing with other sponsors at the event.

[Redacted area]

WHAT IS YOUR MEDIA AND/ OR PUBLICITY PLAN?

Social media and banner at the "triangle".

[Redacted area]

WHAT IS THE PRIOR HISTORY OF THIS EVENT OR SIMILAR EVENTS THAT INCLUDED COMMUNITY INVOLVEMENT?

We have held this event in the past at the same location. We did not hold the event last year due to the COVID shutdown.

This event has been a huge success in the past years and many that attended felt like it was a great event to bring the community together.

PLEASE, CHOOSE ONE OR MORE OF THE FOLLOWING OPTIONS AND BRIEFLY EXPLAIN YOUR SELECTION(S) BELOW:

This Event

- Promotes the City as a desirable place to live, visit and do business.
- Promotes the City as a visitor destination and/or bring tourism- associated revenue to the City.
- Enhances the quality of life and wellbeing of some or all residents of the community.
- Advances the City's commitment to and pride in being a multicultural community.
Promotes the historic districts.
- Promotes cultural and artistic awareness among the citizenry.



*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE:

CITY ADMINISTRATOR:

DATE: APPROVE DENY

DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS RECOMMENDATION:

DATE: APPROVE DENY

CITY COUNCIL:

DATE: APPROVE DENY

Sign Request Form

THE CITY MUST BE A CO-SPONSOR OF AN EVENT OR SERVICE FOR A SIGN ADVERTISING IT TO BE DISPLAYED ON CITY PROPERTY. ATTACH THIS REQUEST TO THE CO-SPONSORSHIP APPLICATION.

Banners shall not be more than 32 square feet in area and 6 feet in height.

Noncommercial signs and temporary signs shall not be more than 36 square feet in area and 6 feet in height.

Requirements for Banners to be displayed at The Triangle:

Banner Width & Height: 4 feet tall by 8 feet wide

Banner Material and Grommets: vinyl with hemmed grommets every 2 feet

WIND SLITS ARE REQUIRED TO BE CUT IN BANNER TO ALLOW AIR FLOW. A BANNER WITHOUT WIND SLITS SHALL NOT BE DISPLAYED.

Sign locations will be determined by the City, based on availability.

The City will install the sign.

The City is not responsible for damage caused to a sign.

NAME OF ENTITY: Dripping Springs HS Baseball Booster Club

NAME OF REPRESENTATIVE: Troy Mayes

MAILING ADDRESS: 100 Kensington Lane, Austin, Texas 78737

TELEPHONE NUMBER 5128442650

EMAIL ADDRESS: tmayes95@gmail.com

DESCRIPTION OF EVENT OR SERVICE:

Dripping Springs HS Baseball Booster Club will be hosting the second annual washer tournament fundraiser event. The event will be held at Hudson's and the street closures will accommodate for the BBQ and washer tournament for approximately 100 teams.

DESCRIPTION OF INFORMATION TO BE DISPLAYED ON SIGN (ATTACH GRAPHIC TO APPLICATION):

The name of the event, date and time. Also has Dripping Springs HS Baseball.

SIGN DIMENSIONS AND HEIGHT: 4'x8'

SIGN MATERIALS:

Similar sign and size of sign used in years past.

Vinyl

REQUESTED DATE FOR SIGN TO BE DISPLAYED: 01/12/2022

(No more than 30 days prior to event/service)

TYPE OF SIGN: BANNER NONCOMMERCIAL TEMPORARY

LOCATION WHERE SIGN WILL BE DISPLAYED:

Triangle



*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE:

CITY ADMINISTRATOR:

DATE:

APPROVE



DENY





TEMPORARY ROAD CLOSURE PERMIT APPLICATION

Date Application Submitted: 11/17/2021

Applicant Name/Organization: Dripping Springs HS Baseball Booster Club

Contact Person: Troy Mayes

Address: 100 Kensington Lane

City: Austin State: Texas Zip Code 78737

Phone Numbers: Primary Contact: 512-844-2650 Cell: _____

Email Address: tmayes95@gmail.com

Street(s) to be Closed Bluff Street and Wallace

From Bluff from Highway 290 To Mercer Street
(intersection/block) (intersection/block)

From Wallace Street from Bluff To College Street
(intersection/block) (intersection/block)

Requested date(s) and time(s) of closing:

From 9 : 00 am/pm on 02 / 12 / 2022 to 6 : 30 am/pm on 02 / 12 / 2022

Reason for Closing Dripping Springs HS Baseball Washer Tournament Fundraiser pedestrian
and participant safety

STREET CLOSURE SUBMITTAL REQUIREMENTS

1. Temporary Street Closure Application
2. Detailed Engineered Traffic Control Plan
3. Notification to affected property owners, local Sherriff, Fire, and EMS, Dripping Springs Independent School District, Dripping Springs Water Supply Corporation, City of Dripping Springs Wastewater Operator, Pedernales Electric Cooperative, Verizon Wireless, Time Warner Cable, any other Utility Providers
4. Pay Associated Fee:
 - 13.12 – Temporary Public Right-of-Way Usage Permit Fee - \$50.00/day
 - 13.13 – Temporary Street Closure Permit Fee - \$250.00
 - 13.14 – Temporary Street Closure Permit Fee Extension - \$100.00
5. Proof of Liability Insurance Naming City as Additional Insured.
6. Approval of City Council

NOTICE: The Permit will become invalid on the expiration date noted on the permit. If an extension is necessary, the request, along with a Permit Extension Fee of \$100.00 must be submitted ten days prior to the expiration date or this permit will become invalid and a Stop Work Order may be placed on the project.

By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:

Tony Mayer

Applicant Signature

11/17/21

Date

For Office Use Only

Total Fee: _____

Form of Payment: Cash Check Check Number: _____ Credit Card _____

Date Payment Received: _____

Payment Processed By: _____



Temporary Road Closure Permit



Council Approved Date: _____

Date of Permit: _____

Type of Permit: _____

~ City of Dripping Springs – PO Box 384 – 511 Mercer Street ~
512-858-4725

Garbage receptacles will be spaced throughout.
*Assembly areas will be within the street closure.

2020 DSHS Baseball Booster Club Fund Raiser Washer Tournament

