



DRIPPING SPRINGS  
Texas

# CITY COUNCIL WORKSHOP & REGULAR MEETING City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, August 16, 2022 at 6:00 PM

---

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:00 p.m.

#### **City Council Members present were:**

Mayor Bill Foulds, Jr.  
Mayor Pro Tem Taline Manassian  
Council Member Place 2 Wade King  
Council Member Place 3 Geoffrey Tahuahua  
Council Member Place 4 Travis Crow  
Council Member Place 5 Sherrie Parks

#### **Staff, Consultants & Appointed/Elected Officials present were:**

City Administrator Michelle Fischer  
City Attorney Laura Mueller  
City Treasurer Shawn Cox  
IT Director Jason Weinstock  
Parks & Community Services Director Andrew Binz  
Community Events Coordinator Caylie Houchin  
Emergency Management Coordinator Roman Baligad  
People & Communications Director Lisa Sullivan  
Maintenance Director Craig Rice

### PLEDGE OF ALLEGIANCE

Mayor Foulds, Jr. led the Pledge of Allegiance to the Flag.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members*

*of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during Presentation of Citizens.

---

## WORKSHOP

---

**1. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.**

Shawn Cox presented the staff report which is on file.

No action was taken regarding this item.

---

## CITY COUNCIL

---

### BUDGET

**2. Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2022.**

Shawn Cox presented the staff report. Staff recommends a rate of 0.1778.

A motion was made by Mayor Pro Tem Manassian to approve setting the Proposed Ad Valorem Tax Rate for 2022 at 0.1778 per one hundred dollars (\$100.00) valuation. Council Member Parks seconded the motion which carried unanimously via roll call vote.

Mayor Pro Tem Manassian	Aye
Council Member King	Aye
Council Member Tahuahua	Aye
Council Member Crow	Aye
Council Member Parks	Aye

**3. Public hearing and consideration of approval regarding an Ordinance of the City of Dripping Springs, Texas, adopting the 2022-2023 Fiscal Year Budget; Finding Municipal Purposes; Authorizing Expenditures.**

**a. Staff Report** – Shawn Cox presented the staff report which is on file. Staff recommends postponement to a date certain.

**b. Public Hearing** – Maddie Telschow spoke regarding public notice deadlines for the Dripping Springs Century News.

**c. Ordinance** – A motion was made by Mayor Pro Tem Manassian to postpone consideration of an Ordinance of the City of Dripping Springs, Texas, adopting the 2022-2023 Fiscal Year Budget; Finding Municipal Purposes; Authorizing Expenditures to the September 20, 2022, City Council regular meeting. Council Member Parks seconded the motion which carried unanimously 5 to 0.

## CONSENT AGENDA

*The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.*

- 4. Approval of the August 2, 2022, City Council Workshop & Regular meeting minutes.**
- 5. Approval of the August 9, 2022, City Council Workshop & Regular meeting minutes.**
- 6. Approval of a Corrected Wastewater Ordinance 2022-10A amending Chapter 20, Article 20.02 and 20.06, Sections 20.02.006 of the Dripping Springs Code of Ordinances; Amending the General Provisions related to Wastewater and Water Rates including Rates for Service Provided to out of city customers. Sponsor: Mayor Foulds, Jr.**

### **Filed as Ordinance No. 2022-10A**

- 7. Approval of the reappointment of Bonnie Humphrey, Russell Paxton, Gordon DeWitte, Mike Jones and Bill Little to the Emergency Management Commission for terms ending January 1, 2024, and the appointment of Sirena Cumberland as the DSISD Representative for a term ending January 1, 2024.**
- 8. Approval of the realignment of Emergency Management Commissioners related to Chapter 2, Article 2.04, Division 7, Emergency Management Commission Section 2.04.195(c)(1): Gordon DeWitte to At-Large, Scott Collard to ESD No. 6, Doug Fowler to ESD No. 1, and Dillon Polk to Fire Marshal representative.**
- 9. Approval of the July 2022 City Treasurer's Report.**

A motion was made by Council Member Tahuahua to approve Consent Agenda Items 4 – 9. Council Member King seconded the motion which carried unanimously 5 to 0.

## BUSINESS AGENDA

- 10. Discuss and consider approval of a Sponsorship and Use Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau related to the Dripping Springs Songwriters Festival. Sponsor: Council Member King.**

Caylie Houchin presented the staff report which is on file. Staff recommends approval of the agreement.

Dripping Springs Visitors Bureau CEO Pam Owens spoke regarding the festival and agreement.

A motion was made by Mayor Pro Tem Manassian to approve a Sponsorship and Use Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau related to the Dripping Springs Songwriters Festival. Council Member King seconded the motion which carried unanimously 5 to 0.

**11. Discuss and consider approval of an Agreement with Brightly Software Inc. for Public Works Software. Sponsor: Mayor Foulds, Jr.**

Craig Rice presented the staff report which is on file. Staff recommends approval of the agreement.

No action was taken regarding this item.

Staff was directed to bring the item back for consideration at future meeting and to present the other software candidate proposals for comparison.

**12. Discuss and consider approval of an Ordinance of the City of Dripping Springs amending the Dripping Springs Code of Ordinances Article 16 Public Ways and Places, Section 16.02.034 Definitions and adding Section 16.02.066 Canopy Safety. Sponsor: Council Member King**

Roman Baligad presented the staff report which is on file. Staff recommends approval of the ordinance.

A motion was made by Council Member Tahuahua to approve an Ordinance of the City of Dripping Springs amending the Dripping Springs Code of Ordinances Article 16 Public Ways and Places, Section 16.02.034 Definitions and adding Section 16.02.066 Canopy Safety with the condition that special event permits are added to the requirements. Council Member King seconded the motion which carried unanimously 5 to 0.

**Filed as Ordinance No. 2022-28**

**13. Discuss and consider the appointment of one (1) member to Place 2 of the Tax Increment Reinvestment Zone (TIRZ) No. 1 & No 2 Board for an unexpired term ending December 31, 2023.**

Laura Mueller presented the staff report which is on file. The TIRZ No. 1 & No. 2 Board recommended the appointment of Craig Starcher.

A motion was made by Mayor Pro Tem Manassian to approve of the Appointment of Criag Starcher to Place 2 of the Tax Increment Reinvestment Zone (TIRZ) No. 1 & No 2 Board for an unexpired term ending December 31, 2023. Council Member Crow seconded the motion which carried unanimously 5 to 0.

## **REPORTS**

*Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.*

Report is on file and available for review upon request.

## **14. Maintenance and Facilities Report**

*Craig Rice, Maintenance Director*

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session per Texas Government Code Sections 551.071, Consultation with City Attorney; 551.072, Deliberation of Real Property; and 551.074, Deliberation of Personnel Matters and regarding Executive Session Agenda Items 15 – 16. Council Member Crow seconded the motion which carried unanimously 5 to 0.

### **EXECUTIVE SESSION AGENDA**

*The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**15. Deliberation related to real property and consultation with city attorney related to the purchase of property.** *Consultation with Attorney, 551.071; Deliberation Regarding Real Property 551.072*

**16. Deliberation of the employment, evaluation, and duties of the administrator and deputy city administrator.** *Deliberation of Personnel Matters, 551.074*

The City Council met in Executive Session from 7:23 p.m. – 7:56 p.m.

No action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 7:56 p.m.

### **UPCOMING MEETINGS**

#### **City Council & Board of Adjustment Meetings**

August 23, 2022, at 5:30 p.m.

August 30, 2022, at 5:30 p.m.

September 6, 2022, at 6:00 p.m. (CC & BOA)

September 13, 2022, at 5:30 p.m.

September 20, 2022, at 6:00 p.m.

#### **Board, Commission & Committee Meetings**

August 17, 2022, Parks & Recreation Commission at 6:00 p.m.

August 18, 2022, Farmers Market Committee at 10:00 a.m.

August 18, 2022, Emergency Management Commission at 12:00 p.m.

August 22, 2022, Transportation Committee at 3:30 p.m.

August 23, 2022, Planning & Zoning Commission at 6:00 p.m.

August 24, 2022, Economic Development Committee at 4:00 p.m.

### **ADJOURN**

A motion was made by Council Member Crow to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 7:57 p.m.

**APPROVED ON:** September 6, 2022

---

Bill Foulds, Jr., Mayor

**ATTEST:**

---

Andrea Cunningham, City Secretary