

Proposed Budget Amendment

February 16, 2021

All Accounts- FY21 Balance forward amounts were changed to actual amounts.

General Fund-

FY20 Rollover amount of \$411,619.99 reduced by Incode Software not billed but budgeted for in FY20 in the amount of \$65,822.00. The remainder of \$345,797.99 to be moved into the Capital Improvement Fund.

REVENUES:

- Sales tax increased by \$336,856.24. Budgeted amount was originally calculated on an 8% increase over the previous year's budgeted amount. We are currently at 18% over the collections at this time last year. I have increased the budgeted amount by a conservative 10% of the total actual collected amount in the previous year.
- Transfer in from Hotel Occupancy Tax for additional cost of Civic Plus website in the amount of \$2,200.00

EXPENSES

- Office IT Equipment and Support increased by \$15,000.00 to cover the cost of a computer and peripheral equipment for a new position and replacement computers as needed.
- Increased Software by \$65,822.00 for Incode budgeted for but unbilled in the previous Fiscal Year and an increase of \$9,624.96 for My Government Online. The Building Department is increasing a billing tier with MPN due to an extremely high increase of permitting in the department. Not only has building construction doubled, but the Building Department now processes all sign permit applications. The City has jurisdiction of signage in the City Limits and ETJ which will directly affect the amount of permitting through the MPN system. Rather than paying an overage fee of \$10.00 per project – the City should transition to a higher billing tier with MPN due to the volume of permitting. The permit volume is not expected to decrease.
- Increased Website cost by \$2,200.00 for Civic Plus.
- Added \$7,500.00 for a Grant Writer for Old Fitzhugh Road Improvement Project.
- Added \$10,000.00 for land acquisition costs for appraisals and an additional \$25,401.30 for the Title Policy for Rathgeber Park.
- Increased Emergency Management by \$12,000.00 to cover the cost of connecting the generator at Dripping Springs Ranch Park.

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- Changed and added positions in the Salary and Benefit line items. Changed State Unemployment tax item due to a decrease in rate. DSRP Salary reduced by the On Call pay which is reimbursed by DSRP.
- Financial Services increased to cover additional financial work, audit, and arbitrage costs.
- Building Inspector cost increased by \$120,000.00 due to prior year invoices received and paid in the current fiscal year which reduced the available amount for current costs.
- SPA and ECO D transfers reduced by \$199,249.97. The B&O ECO D Agreement sales tax reimbursement obligations will be completed at the beginning of March. The remaining agreements were increased to correspond to the increase in sales tax revenue.
- An increase of \$15,474.21 is budgeted for DSRP due to a deficit of that amount after the actual beginning balance was adjusted.
- Final amount moved into the Capital Improvement Fund is the FY 20 rollover remainder of \$345,797.99 plus an additional amount of \$60,721.35 from changes to the current budget for a total of \$406,519.34. After this transfer, the Capital Fund balance will be \$1,310,034.65. Of this amount, a total of \$705,051 will be set aside for the FY 2021-22 City participation amounts for the TXDOT Sidewalk grants.

Wastewater Utility Fund

REVENUES:

Revenues were increased by the Balance Forward actual amount.

EXPENSES

- Non-Routine Operations increased to \$150,000.00 from \$50,000.00 due to an emergency cleaning of the ground storage tank at the treatment plant which was estimated to be \$52,000.00. Additional funds were allocated for unforeseen expenses such as this.
- Lift Station repairs and Maintenance increased from \$20,000.00 to \$40,000.00.

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- Wastewater Treatment Plant and Pump Repairs increased from \$32,500.00 to \$50,000.00. This is to cover a replacement bar screen and for unbudgeted additional expenses that may arise.

Hotel Occupancy Tax Fund

REVENUES:

Revenues were increased by the Balance Forward actual amount.

EXPENSES

- Transfer to the General Fund of \$2,200.00 is for the City website.
- Grants were increased by \$32,071.25 for the Dr. Pound Historical Farmstead, based on the staff recommendation. This is subject to City Council approval of the museum's request for additional funds.

Sidewalk Fund

A Sidewalk Fund proprietary fund has been added to the budget. This cash in lieu fee will be collected when required sidewalks are not beneficial to pedestrian connectivity. Funds received will be used specifically for sidewalk improvements and pedestrian amenities in public right of way, parks, and sidewalk easements within the City. The budgeted revenue amount is based on already approved cash in lieu fees.

REVENUES:

Revenues of \$16,076.00 have been received and recorded.