

MAINTENANCE STAFF REPORT – CITY OF DRIPPING SPRINGS

Director/Department Head
Staff:

Riley Sublett

City Inspector

Garrett Osborne

Administrative Assistant

Micaela Betts

Lead Maintenance Worker

Andrew Thompson

Maintenance Worker II

Robert Hutson

Maintenance Worker II

John Hill

Maintenance Worker II

Manny Espinosa

Maintenance Worker I

Noe Maldonado

Maintenance Worker I

Sam Fadhli

Maintenance Worker I

OPEN POSITION

Facilities Managed:

- DS City Hall
- DS Development Services
- DS Visitors Bureau
- Stephenson Building
- Downtown Restrooms

ROW's managed

- Big Sky Ranch Subdivision
- Founders Ridge Subdivision
- Harrison Hills Subdivision
- Cortaro Subdivision
- Legacy Trails Subdivision
- Heritage Subdivision
- North Forty Subdivision
- Texas Heritage Village Subdivision
- Cannon Ranch Subdivision
- Historic District
- Blue Blazes
- Blue Ridge Subdivision
- Post Oak Subdivision
- Springwood Subdivision
- Hidden Springs Subdivision
- All other ROW's within the city limits (other than TxDOT and Privately owned infrastructure)

Operations:

- **Maintenance Operations**

- **Preventative Maintenance** - Staff replaces wear items for equipment, plumbing, electrical, HVAC, streets, and drainage before they break

- **Reactive Maintenance**- Staff respond to damaged or broken equipment, plumbing, electrical, HVAC, streets, and drainage

- **Emergency Response** -The on-call Maintenance Worker is responsible for responding to any emergency called in by residents or first responders

- Construction

- Inspects all City owned public infrastructure to ensure proper functionality and to prevent failures

- Oversee City construction projects to keep record of submittals, pay apps, and change orders

- Seeks new grant opportunities for projects within the city