

## Emergency Management Coordinator Report

01/12/2023

Roman Baligad EMC

### Completed

- Disaster Management
  - Completed SOP for Ranch Park emergency generator.
  - Purchased Coax arm kit for the HAM Radio tower as advised by Commissioner Gordon DeWitt.
  - Stephanie Hartnett, Content Marketing Specialist has completed IS-100 and IS-200
  - Completed CAPCOG WebEOC Sub administrator training 01/12/2023
  - CAPCOG will be holding a quarterly WebEOC sub administrator meeting
  - Completed monthly operational checks of radio's, satellite connection, RP emergency generator start and run (not connection to RP). 01/05/2023

### Planned for action

- Disaster Management
  - City Hall emergency generator- (This project has been handed over to Craig Rice the Deputy Public Works Director) Purcell Electric has installed the generator and made all connections. They are now coordinating with PEC so that they can make the final connections.
  - HAM Radio tower- (This project has been handed over to Craig Rice the Deputy Public Works Director)- Waiting on Randall Electric to schedule installation of all wiring and connections.

### Short Term plans

- Disaster Management
  - Construction of EM bay at Ranch Park. Craig Rice the Deputy Public Works Director will be the project director.
  - Craig Rice is looking into purchasing and placing three conex containers and canopy covers between the containers at the wastewater reclamation plant for storage of EM equipment, maintenance equipment and wastewater reclamation plant equipment.

### Long Term plans

- Disaster Management
  - Hire an Emergency Management Planner (FY 2025)

Safety & Security- Plans and actions that ensure private or sponsored special events and event participants are safe from natural, technological and manmade disasters.

Examples: Pumpkin Fest, Founders Day, Scenic Texas Bike Event etc.

Introduction of:

Stephanie Hartnett- Content Marketing Specialist. She will be managing all of the EM social media platforms FB, Twitter etc.

Craig Rice- Deputy Public Works Director as staff contact for safety and security and emergency issues. Not for disaster response in place of the EMC when the EMC is on vacation out of town.