



# City of Dripping Springs

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## Agenda Item Report from: [TIRZ Project Manager / Keenan Smith](#)

<b>TIRZ Board Meeting Date:</b>	<a href="#">October 17, 2022</a>
<b>Agenda Item Wording:</b>	<a href="#">TIRZ Old Fitzhugh Rd: Plans Specifications and Estimates Services – HDR PSA / Task Order #2</a>
<b>Agenda Item Requestor:</b>	<a href="#">TIRZ PM- Keenan Smith</a>
<b>Board Member Sponsor:</b>	<a href="#">Taline Manassian – Vice Chair</a>
<b>Summary/Background:</b> <a href="#">Old Fitzhugh Rd (OFR) / PSA for PSE Services -HDR Engineering “Task Order #2- 60%-90% PSEs”</a>	
<b>Recommended TIRZ Board Action:</b> <a href="#">Recommend to City Council: “Approval of a PSA Amendment and Authorize Notice to Proceed for Task Order #2- expanding scopes of work to include 60% and 90% Phase Services, with associated fees as per executed PSA, with funding from approved TIRZ Budget allocations.”</a>	
<p><a href="#">HDR Engineering has delivered 30% Phase design plans advancing the Old Fitzhugh Road project, per Task Order #1 of their executed PSA (markup attachment). The current PSA authorized Fee / Phase costs for Task Order #1 – was Not To Exceed (NTE) \$157,000. These costs were funded by the TIRZ FY’22 approved Budget.</a></p> <p><a href="#">Staff is seeking TIRZ Board and City Council approval for a new Task Order and PSA Amendment which would enable the engineering work to progress and advance from current the 30%, through 60% and up to the 90% Phase PSE’s.</a></p> <p><a href="#">Staff Request Summary:</a></p> <ul style="list-style-type: none"><li>- <a href="#">Allow Authorization for 30-90% PSE’s Phases of Work:</a><ul style="list-style-type: none"><li>o <a href="#">Approval of the PSA Amendment for Task Order #2 with Notice to Proceed (NTP) including: 60-90% Phase Scope of Work per PSA &amp; fee quotations. Notice To Proceed to be issued following City Council approval.</a></li></ul></li><li>- <a href="#">Budget Allocations:</a><ul style="list-style-type: none"><li>o <a href="#">TIRZ FY’22 Budget allocated \$157,000 for the current OFR PSE’s Task Order #1 (30% PSE’s).</a></li><li>o <a href="#">TIRZ Board Approved FY’23 Budget (as adopted by CC) allocated \$448,000 for Future Task Orders of OFR PSE’s (attachment). Per the binding fee quotations in the executed PSA, the sum of 60% and 90% PSE services (Proposed Task Order #2) totals \$443,577, and so would be covered by the TIRZ FY’23 Budget, subject to City Council Approval and Adoption (anticipated by September 2022).</a></li></ul></li></ul> <p><a href="#">Funding Note:</a> <a href="#">Task Order Funding prospects have also identified Hays County POSAC (active request pending).</a></p> <p><b>Cost Impacts:</b> <a href="#">The addition of Task Order #2 increases the authorized Total Contract Amount for HDR’s OFR PSE’s PSA from \$157,000 to \$602,000. All funds are currently allocated from combined, approved TIRZ FY’22 and FY’23 Budgets.</a></p>	

**Schedule Impacts:** HDR PSE's Schedule for Task Durations shall be updated and amended upon execution of the proposed PSA Task Order #2 Amendment. HDR's previous project schedule (attachment) showed anticipated commencement of the 60% Phase work in September 2022 and completion of the 90% PSE's in summer of 2023.

**Benefits:** The proposed PSA and Task Order #2 will advance the Old Fitzhugh Road Project Engineering further towards implementation, and helps it become more "Shovel Ready." It demonstrates evidence of progress with the OFR Stakeholders, provides immediate, quantifiable "Grant Matching" leverage, and may help catalyze future construction funding opportunities.

**Recommended City Council Action:** "Approval with Direction for Staff to Execute a PSA, with Notice to Proceed ASAP."

Thanks, KES

221013: 1130 hrs